**A.T.V.V. MANDALS**

# B.D. KALE MAHAVIDYALAYA GHODEGAON

Estd. 1989

## The Annual Quality Assurance Report (AQAR) of the IQAC
# 2016-2017

## Part – A

**AQAR for the year**

2016-2017

## 1. Details of the Institution

**1.1 Name of the Institution**

Ambegaon Taluka Vidya Vikas Mandal's B.D.Kale Mahavidyalaya,Ghodegaon

**1.2 Address Line 1**

A/P-Ghodegaon

**Address Line 2**

Tal-Ambegaon

**City/Town**

Dist-Pune

**State**

Maharashtra

**Pin Code**

412408

**Institution e-mail address**

bdkcollege_ghodegaon@rediffmail.com

**Contact Nos.**

02133,244282

**Name of the Head of the Institution:**

Prin.Dr.Indrajit Bhaurao Jadhav

**Tel. No. with STD Code:** 02133,244282

**Mobile:** 9423532677

**Name of the IQAC Co-ordinator:** Asst.Prof.Dr.Vallabh Shankar Karandikar

**Mobile:** 9421001146

**IQAC e-mail address:** ghodegaoniqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

**OR**

1.4 **NAAC Executive Committee No. & Date:** EC/57/RAR/80 dated 30 November 2011

*This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 **Website address:** www.bdkalecollege.in

# Web-link of the AQAR: www.bdkalecollege.in/AQAR2016-17.doc

**1.6 Accreditation Details**

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | B | - | 2004 | 5 years |

| 2 | 2nd Cycle | B | 2.73 | 2011 | 5 years |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC :     DD/MM/YYYY

02/01/2012

**1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)**

   i. AQAR     *2012-13submitted to NAAC on  05/12/2015*
   ii. AQAR     2013-14 submitted to NAAC 0n 14/06/2016
   iii. AQAR     2014-15 submitted to NAAC on  08/07/2016
   iv. AQAR     2015-16 submitted to NAAC on  03/10/2016

**1.9 Institutional Status**

University      State [√] Central [ ] Deemed [ ] [ ] Private

Affiliated College      Yes [√]  No [ ]

Constituent College      Yes [ ]  No [√]

Autonomous college of UGC      Yes [ ]  No [√]

Regulatory Agency approved Institution      Yes [ ]  No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

      Urban [ ]    Rural [√] Tribal [ ]

Financial Status    Grant-in-aid [ ]   UGC 2(f) [√] UGC 12B [√]

      Grant-in-aid + Self Financing [√]  Totally Self-financing [ ]

**1.10 Type of Faculty/Programme**

Arts [ √ ]     Science [ √ ] Commerce [ √ ] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others  (Specify) [ . - ]

**1.11 Name of the Affiliating University** *(for the Colleges)*  [ Savitribai Phule Pune University ]

**1.12 Special status conferred by Central/ State Government--**

**UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University  [ - ]

University with Potential for Excellence  [ - ]     UGC-CPE  [ - ]

DST Star Scheme  [ - ]     UGC-CE  [ - ]

UGC-Special Assistance Programme  [ - ]     DST-FIST  [ - ]

UGC-Innovative PG programmes  [ - ]     Any other (*Specify*)  [ - ]

UGC-COP Programmes  [ - ]

## 2. IQAC Composition and Activities

**2.1 No. of Teachers**  [ 08 ]

**2.2 No. of Administrative/Technical staff**  [ 02 ]

**2.3 No. of students**  [ - ]

**2.4 No. of Management representatives**  [ 01 ]

**2.5 No. of Alumni**  [ 01 ]

**2. 6 No. of any other stakeholder and**

**community representatives**

| 01 |
| --- |

**2.7 No. of Employers/ Industrialists**

| - |
| --- |

**2.8 No. of other External Experts**

| 01 |
| --- |

**2.9 Total No. of members**

| 14 |
| --- |

**2.10 No. of IQAC meetings held**

| 02 |
| --- |

**2.11 No. of meetings with various stakeholders** No    Faculty | 04 |

Non-Teaching Staff Students | 02 |   Alumni | 01 |   Others | Parents=01 |

**2.12 Has IQAC received any funding from UGC during the year?** ☐ Yes  ☑ √  No

If yes, mention the amount | - |

**2.13 Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - |  International | - |  National | - |  - State | - |  Institution Level | - |

(ii) Themes

**2.14 Significant Activities and contributions made by IQAC**

-Organisation of career guidance workshop for students
-Basic English grammar course implemented
-Soft skill training programme for students implemented
- *Personality development programme* for girls conduced
-Competitive examination guidance for students
-Promoting earn & learn scheme
-Improving students writing skills through Youth Stage
-Effective use of commerce, language & computer lab
- Promoting health awareness activities for students
-Organisation of state level conferences
-Emphasising use of ICT

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards

quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| Preparation of annual planning of IQAC | Annual planning of IQAC done |
| Conducting IQAC meetings with teaching /non-teaching Staff | IQAC meetings conducted with teaching /non-teaching Staff |
| Implementation of different extension activities | Different extension activities conducted |
| Organisation of state level conferences | Two state level conferences conducted |
| Special use of Commerce and English lab for students | commerce and English lab used for providing ICT access to students |
| Promoting Earn & Learn Scheme | Earn & Learn Scheme implemented |
| Implementation of Basic English Course | Basic English Course conducted |
| Providing financial, assistance to students with the help of GO's &NGO's | Financial, assistance to students provided with the help of GO's &NGO's |
| Organization of Study tour | Study tours organized |
| Utilizing Gym facilities for college students and alumni | Gym facilities utilized for college students and alumni |
| Implementation of special guidance scheme /soft Skills training for students | Special guidance scheme /soft skills training provided to students |
| Emphasizing use of ICT | Free ICT access has been provided to the students |

*Attach the Academic Calendar of the year as Annexure.* (Annexure -1 attached)

## 2.15 Whether the AQAR was placed in statutory body      Yes [ √ ]      No [   ]

Management [ √ ]      Syndicate [   ]      Any other body

Provide the details of the action taken

The AQAR was placed before statutory body

# Part – B
# Criterion – I
# 1. Curricular Aspects

**1.1 Details about Academic Programmes**

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | Nil | Nil | Nil | Nil |
| PG | 02 | Nil | Nil | Nil |
| UG | 04 | Nil | Nil | Nil |
| PG Diploma | Nil | Nil | Nil | Nil |
| Advanced Diploma | Nil | Nil | Nil | Nil |
| Diploma | Nil | Nil | Nil | Nil |
| Certificate | Nil | Nil | Nil | Nil |
| Others | 04 | Nil | Nil | Nil |
| **Total** | 10 | Nil | Nil | Nil |

| Interdisciplinary | Nil | Nil | Nil | Nil |
|---|---|---|---|---|
| Innovative | 01 | 01 | Nil | Nil |

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**
   **(ii) Pattern of programmes:**

| Pattern | Number of programmes |
|---|---|
| Semester | 18 |
| Trimester | Nil |
| Annual | 07 |

**1.3 Feedback from stakeholders**\* Alumni [√]   Parents [√]   Employers [-]   Students [√]
   *(On all aspects)*

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*\*Please provide an analysis of the feedback in the Annexure*

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

> N/A

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

> N/A

# Criterion – II

# Teaching, Learning and Evaluation

**2.1 Total No. of permanent faculty**

| Total | Asst. Professors | Associate Professors | Professors | Others |
|---|---|---|---|---|
| 15 | 06 | 09 | - | - |

**2.2 No. of permanent faculty with Ph.D**.  | 10 |

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| 22 | - | 09 | - | - | - | 08 | - | 39 | - |

**2.4 No. of Guest and Visiting faculty and Temporary faculty**  | 05 | - | 24 |

**2.5 Faculty participation in conferences and symposia:**

| No. of Faculty | International level | National level | State level |
|---|---|---|---|
| Attended | 06 | 14 | 07 |
| Presented papers | 07 | 06 | 04 |
| Resource Persons | - | 04 | 02 |

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**
   -Use of ICT,INLEBNET, Audio-visual aids, language lab, commerce  lab
    -Entrepreneur Club
    -Project based activities for students
    - Two tutorials conducted for all the subjects and classes
    -Group discussion and seminars conducted class wise
    -Preliminary examination conducted
    -Resource persons and guest lecturers invited
   - Faculty workshop conducted

**2.7  Total No. of actual teaching days during this academic year**  | 238 |

**2.8  Examination/ Evaluation Reforms initiated by the Institution**

    -Preliminary examination conducted and answer sheets were given to the students.
    -One day workshop for TYBA Compulsory English conducted for the students.
    -Open book examination conducted.
   -Two tutorials conducted for all the subjects.
    -Multiple choice tests conducted.

**2.9** **No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development  workshop**

| - | - | - |
|---|---|---|

**2.10 Average percentage of attendance of students**

| 80% |
|------|

**2.11 Course/Programme wise   distribution of pass percentage:**

| Title of the Programme | Total no. of students appeared | Division | | | |
|---|---|---|---|---|---|
| | | Distinction % | I % | II % | Pass % |
| B.A | 111 | 03 | 30 | 24 | 51.37% |
| B.Com | 109 | 04 | 34 | 29 | 47.16% |
| B.Sc. | 20 | 05 | 02 | - | 36.84% |
| B.C.A | 14 | - | 03 | 04 | 50 % |
| M.A | 15 | 11 | 04 | - | 100% |
| M.Com. | 12 | 09 | 03 | - | 100% |

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

The IQAC has made the following efforts to Monitor/Evaluate the Teaching & Learning processes:
-Annual teaching planning, departmental planning and committee planning have been done.
- The teaching faculty and students have been provided free ICT access.
-Annual departmental reports and committee reports have been prepared, filed and evaluated.
-Feedbacks have been taken for effective implementation of activities.
- Class wise meetings have been conducted to know the problems of students.
-IQAC has taken efforts for the implantation of tests, tutorials, seminars, and group discussion.
-The language lab, commerce lab & computer labs have been utilised for the students and teaching Faculty.

**2.13 Initiatives undertaken towards faculty development**

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | - |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | 35 |
| Orientation programmes | - |
| Faculty exchange programme | 14 |
| Staff training conducted by the university | 03 |
| Staff training conducted by other institutions | 04 |
| Summer / Winter schools, Workshops, etc. | - |
| Others | 03 |

**2.14 Details of Administrative and Technical staff**

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 11 | - | - | 02 |
| Technical Staff | - | - | - | 02 |

# Criterion – III
# Research, Consultancy and Extension

**3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**
The IQAC of the college has given emphasis on the research activities. All the departments are promoted and motivated for the research activities. The college has a separate Academic and Research Coordination Committee, which takes initiative by promoting the different departments in the college to participate in different research activities. IQAC helps to provide research related information and formats to Academic and Research Coordination Committee .IQAC motivates all the departments for the planning and implementation of research activities by providing information regarding research grants of UGC and other agencies. The college has provided free ICT access to students and teachers for research.

**3.2     Details regarding major projects**

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

**3.3     Details regarding minor projects**

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | 02      | 2,20,000   | -         |
| Outlay in Rs. Lakhs | -         |         |            | -         |

(Three research proposals of Minor research project has been sanctioned by UGC
but UGC has not allocated funds)

**3.4     Details on research publications**

|                          | International | National | Others |
|--------------------------|--------------|---------|--------|
| Peer Review Journals     | 05           | 02      | 08     |
| Non-Peer Review Journals | -            | -       | 04     |
| e-Journals               | -            | -       | -      |
| Conference proceedings   | 04           | 03      | -      |

**3.5 Details on Impact factor of publications:**

Range [ - ]    Average [ - ]    h-index [ - ]    Nos. in SCOPUS [ - ]

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | - | - | - | - |
| Minor Projects(2) | | | | |
| Interdisciplinary Projects | - | - | - | |
| Industry sponsored | - | - | - | -- |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects(2) *(other than compulsory by the University)* | I | Self | - | 250 |
| Any other(Specify) | | | | |
| Total | | | - | 250 |

**3.7 No. of books published**    i) With ISBN No.    [ 01 ]    Chapters in Edited Books    [ 03 ]

ii) Without ISBN No.    [ - ]

**3.8 No. of University Departments receiving funds from**

UGC-SAP [ _ ]    CAS [ - ]    DST-FIST [ - ]

DPE [ - ]    DBT Scheme/funds [ - ]

**3.9 For colleges**    Autonom [ - ]    CPE [ - ]    DBT Star Scheme [ - ]

INSPIRE [ - ]    CE [ - ]    Any Other (specify) [ - ]

**3.10 Revenue generated through consultancy**    [ Nil ]

**3.11 No. of conferences organized by the Institution**

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | - | - | -02 | - | - |
| Sponsoring agencies | - | - | S.P.Pune University | - | - |

**3.12 No. of faculty   served as experts, chairpersons or resource persons**  [ 05 ]

**3.13 No. of collaborations** [ - ] International [ - ] National [ - ] Any other

**3.14 No. of linkages created during this year** [ 05 ]

**3.15 Total budget for research for current year in lakhs :**
From funding agency [ ( BCUD,Pune university)  80,000 ]

From Management of University/College
Total [ 80,000 ]      [ - ]

**3.16 No. of patents received this** year

| Type of Patent | | Number | Year |
|---|---|---|---|
| National | Applied | - | |
| | Granted | - | |
| International | Applied | - | |
| | Granted | - | |
| Commercialised | Applied | - | |
| | Granted | - | |

**3.17 No. of research awards/ recognitions   received by faculty and research fellows**
**Of the institute in the year**

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| 01 | - | - | 01 | - | - | - |

**3.18 No. of faculty from the Institution** [ 01 ]
  **who are Ph. D. Guides**
  **and students registered under them** [ 02 ]

**3.19 No. of Ph.D. awarded by faculty from the Institution** [ 01 ]

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**
JRF [ - ]      SRF [ - ]      Project Fellows [ - ]      Any other [ - ]

**3.21 No. of students Participated in NSS events:**
University level [ 03 ]      State level [ - ]
National level [ - ]      International level [ - ]

**3.22 No. of students participated in NCC events:**

University level | - | State level | 01
National level | 02 | International level | 01

**3.23 No. of Awards won in NSS:**

University level | 02 | State level | -
National level | - | International level | -

**3.24 No. of Awards won in NCC:**

University level | | State level | -
National level | - | International level | -

**3.25 No. of Extension activities organized**

University forum | 05 | College forum | 03
NCC | 02 | NSS | 05 | Any other | -

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

The department of NSS, NCC and Students Welfare have implemented several extension activities to promote social responsibility. The following are some of the important activities in which students have participated:
-Aids awareness programme
-Haemoglobin check-up camp
-Snake awareness programme
-Competitive examination guidance
-Reader's day programme, Mother tongue awareness programme
-Special guidance scheme
-Youth stage (Display of Students` articles)
-Cultural activities
-Clean village abhiyan
-Personality development programme for girls
-Extra mural activities
-Electoral registration programme
-Tree plantation programme
-Special winter camp
-International woman day
-Soft skill programme
-Teachers' day
-Rakshabandhan programme
-Book exhibition, Science exhibition
-Village adoption programme
-Legal awareness programme
-Essay writing, debating and elocution competition for students

# Criterion – IV
# Infrastructure and Learning Resources

**4.1 Details of increase in infrastructure facilities:**

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 5 acres | - | - | 5 acres |
| Class rooms | 18 | - | - | 18 |
| Laboratories | 04 | - | - | 04 |
| Seminar Halls | 02 | 01 | - | 02 |
| No. of important equipments purchased (≥ 1-0 lakh)  during the current year. | 88 | 05 | College fund | 95 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 3,66,972 | 3,71,447 | - | 738419 |
| Others | - | - | - | - |

**4.2 Computerization of administration and library**

The college has separate computerisation system for library, office, commerce lab and English language lab. The office work is done with the help of computer software. The library also has digital bar code system , INFLIBNET and Libraria   software. The teaching staff and students are also provided  net facility.

**4.3   Library services:**

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 11728 | 1,748249 | 6434 | 1149685 | 18162 | 28,97,934 |
| Reference Books | 12412 | 2412418 | 663 | 169163 | 12,875 | 2574381 |
| e-Books | | Inflibnet N-List 100000 e-books | | | | |
| Journals | 72 | 55366 | 01 | 1500 | 73 | 56,866 |
| e-Journals | | Inflibnet N-List-3000 e-journals | | | | |
| Digital Database | - | - | - | - | - | |
| CD & Video | 125 | 27,186 | 01 | 75 | 126 | 27,261 |
| Others (specify) | - | - | - | - | - | |

**4.4 Technology up gradation (overall)**

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 88 | 04 | 08 | 01 | 03 | 06 | 08 | - |
| Added | 05 | - | 02 | 01 | - | - | 0- | - |
| Total | 93 | 04 | 10 | 02 | 03 | 06 | 08 | - |

**4.5 Computer, Internet access, training to teachers and students and any other programme for technology  upgradation (Networking, e-Governance etc.)**

       The English language lab provides internet access and basic training to students and teachers. The digital language lab is used for the students to enhance their understanding of computerisation. The commerce lab also takes initiative to provide net access to the students and teachers. The library also provide net access to the students and teachers. The library conducts N.List   programme training for teachers and students. The college has Libraria software. The Master software is used in the office for admission process. VRIDHI software is utilized for examination process.

4.6 Amount spent on maintenance in lakhs :

      i)   ICT

| |
|---|
| 41,830 |

      ii)  Campus Infrastructure and facilities

| |
|---|
| 64,610 |

      iii) Equipments

| |
|---|
| 44,691 |

      iv)  Others

| |
|---|
| - |

                         **Total :**

| |
|---|
| 1.51.131 |

# Criterion – V
## Student Support and Progression

**5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

The IQAC conducts its meetings in which attempts are made to maximise the support services for the students. The heads and members of the different departments, committees and criterions are motivated and alertness is created among them for preparing departmental annual planning and annual committee planning emphasising on support services for students.

**5.2 Efforts made by the institution for tracking the progression**

The institution tracks the progress through the following activities and mechanisms:
1. Feedback
2. Management-teaching staff meeting, LMC Meeting College meeting, Staff meeting, Departmental Meeting etc.
3. Class-teacher ship
4. Students Counselling
5. Suggestion box
6. Orientation programme for students
7. Self Appraisal
8. Study tours
9. Workshops
10. Guest lectures

**5.3 (a) Total Number of students**

| UG | PG | Ph. D. | Others |
|----|----|--------|--------|
| 1144 | 62 | NA | NA |

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

| Men | No | % |
|-----|-----|------|
| | 571 | 47.35% |

| Women | No | % |
|-------|-----|--------|
| | 635 | 52.65% |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|----------------------|-------|-----------|----|----|-----|----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 473 | 51 | 617 | 165 | 01 | 1307 | 445 | 37 | 562 | 160 | 02 | 1206 |

Demand ratio  1:1       Dropout %    36.52 %

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**
The college has a separate Competitive Examination Committee. The chairman and members of this committee organises various guest lectures and activities for the students who are interested in competitive examinations. The questions papers are provided to the students. The library doses a crucial; role by providing newspapers, magazines and books on competitive examinations to the students who want to appear for the competitive examinations. Soft Skill Development Programme is also conducted every year for the last year students which help them to prepare for the competitive examination and interview. The library has a separate section of books on Competitive Examination.

No. of students beneficiaries          273

**5.5 No. of students qualified in these examinations**

| NET | - | SET/SLET | - | GATE | - | CAT | - |
| IAS/IPS etc | - | State PSC | - | UPSC | - | Others | 10 |

**5.6 Details of student counselling and career guidance**
The counselling of the students and career guidance is done in the college. All the departments and committees in the college take efforts for the student counselling and career guidance. Student's seminar, group discussions, orientation programmes, workshops and guest lectures help the students for counselling and career guidance

No. of students benefitted          504

**5.7 Details of campus placement**

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 02 | 40 | 13 | 10 |

**5.8 Details of gender sensitization programmes**
The NSS and Students Welfare Department in the college have organised women empowerment programme and activities like Rally, Street Play etc. for gender sensitization. The college has a separate gym which tries for the women empowerment.UGC sponsored equal opportunity programe has been implemented in the college.

## 5.9 Students Activities

5.9.1    No. of students participated in Sports, Games and other events

State/ University level | 20 |    National level | 02 |    International level | Nil |

No. of students participated in cultural events

State/ University level | Nil |    National level | Nil |    International level | Nil |

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports  :  State/ University level | 01 |    National level | Nil |    International level | Nil |

Cultural: State/ University level | 01 |    National level | Nil |    International level | Nil |

## 5.10 Scholarships and Financial Support

|  | Number of students | Amount |
|---|---|---|
| Financial support from institution | 16 | 16000 |
| Financial support from government |  |  |
| Financial support from other sources Pune University | 23 | 17600 |
| Shantai Educational Institute,Mumbai | 02 | 1000 |
| Khivsara Parivar,Ghodegaon | 10 | 10000 |
| Friends of Children | 12 | 114400 |
| Friends Forever | 06 | 41500 |
| Alumni association | 07 | 13000 |
| Higher Education Department | 01 | 10000 |
| Number of students who received International/ National recognitions | - | - |

**5.11  Student organised / initiatives**

Fairs       : State/ University level [ Nil ]   National level [ Nil ]   International level [ Nil ]

Exhibition: State/ University level [ Nil ]   National level [ Nil ]   International level [ Nil ]

**5.12  No. of social initiatives undertaken by the students**   [ 17 ]

**5.13 Major grievances of students (if any) redressed**: Nil

# Criterion – VI
# Governance, Leadership and Management

## 6.1 State the Vision and Mission of the institution

| |
|---|
| **Vision** |
| To provide qualitative education for the youth through modern technology for their over-all development. |
| **Mission** |
| To uplift the backward, tribal and weaker section of Ambegaon taluka through higher education. To empower the illiterates and uneducated masses by educating them economical and cultural awareness. |

## 6.2 Does the Institution has a management Information System ?

Yes. The college has management information system and *Vriddhi* software which provide information.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1  Curriculum Development

The college follows the syllabus prescribed by Savitribai Phule Pune university to which our college is affiliated .The college has no autonomy to develop or implement the curriculum. The college encourages the teaching staff to participate in the workshops and conferences based on curriculum framing/restructuring. The suggestions are given in such workshops/ conferences regarding framing/restructuring of the curriculum.

### 6.3.2  Teaching and Learning

The special efforts are made to make the teaching and learning process more interesting, effective and useful. To enhance teacher's knowledge the teaching faculty is motivated and promoted to participate in various seminars, workshops and conferences. To enhance students' knowledge and performance various activities like group discussions, tests, tutorials, preliminary examinations, remedial couching, educational tours and orientations programmes are conducted. Quality improvement programme, special guidance scheme, guest lecturers' use of ICT and E- journals etc. facilities are provided for the students to make the teaching and learning process more transparent and effective. Feedback of the students and alumni is also recorded.

### 6.3.3 Examination and Evaluation

The college has effective mechanism to conduct examinations smoothly. The examination committee makes the annual plan and conducts it effectively. The college and university examinations are conducted strictly in the college. All the teaching staff performs their examination duties like junior and senior supervision and assessment work neatly. The preliminary examinations are conducted in the college to give the students more practice. The evaluation of the examination is made as per the norms of the university. Tests, Tutorials, group discussions, seminars, one day workshops etc. are conducted in the college which helps to evaluate the performance of the students.

### 6.3.4 Research and Development

The research committee promotes the teaching faculty and the students to participate in research activities. The teachers are motivated to apply and complete minor and major research projects of the BCUD and UGC. The research grants received from BCUD and UGC are allocated to the teachers as per the norms. Inflibinet facility is provided by the library for the teachers and students who are interested in research. ARC promotes the teaching faculty to participate in research activities. Every year the students are encouraged to participate in *Avishkar* organized by BCUD of Savitribai Phule Pune University.

### 6.3.5  Library, ICT and physical infrastructure / instrumentation

The library uses Inflibnet software which provides e-journals and e-books as reference material to the students and teaching staff.The Bar coding system is used for all the books. The college has a well equipped digital language lab and commerce lab which provides internet facility to the learners. The language lab software ODLL is used to enhance knowledge of the language learners. All the

departments have been provided computer and internet facility. The office staff is also provided internet facility and College Management System software which helps to keep the office data intact. The library has kept the books on Spoken English and Competitive Examination separately. The college has its vehicle parking shed, gymnasium, hostel, commerce lab, science lab, BCA lab, English language lab, canteen, library and generator backup facility.

### 6.3.6  Human Resource Management

The students are the main and basic human resource for the college. The college tries its level best for the complete personality development of the students. Varies activities of NCC, NSS, Students Welfare are implemented effectively. All the departments take special efforts for the development of the students. Cultural activities and sports activities in the college initiate the students' participation in various programmes. The soft skill development programme and competitive examination departments in the college take special efforts for the students. Departmental meetings, staff and non-teaching staff meeting, IQAC meetings, Alumni meets and Parents meets are conducted in the college.

### 6.3.7  Faculty and Staff recruitment

The LMC committee's recommendations are taken into consideration regarding the recruitment of the faculty and staff. The recruitment of the staff is done strictly by following the rules and regulations laid down by the government, university and U.G.C. The temporary teaching and non-teaching staff for non-grant or professional or add-on courses is recruited for one year, at the institutional level.

### 6.3.8  Industry Interaction / Collaboration

The college interacts with different GO's and NGO's and conduct various activities for the students. The possible attempts are made by the college by inviting nearby industries for providing job opportunities for the students.

### 6.3.9  Admission of Students

The college prospectus gives complete information regarding admission procedure. The college has a separate admission committee to finalise admissions. The reservation policies are strictly followed in the admission process taking into consideration the Govt. rules and regulations. The merit of the students is also considered which admitting the students in the respective classes.

### 6.4 Welfare schemes

| | |
|---|---|
| Teaching | -Consumer store is available for the teaching staff<br>-Special leaves are granted for the participating conferences, seminars, workshops etc.<br>-Institution has a cooperative society which provides loan facility urgently<br>-The college has its Staff welfare committee which takes initiatives in the welfare of the staff<br>-Free internet access<br>-Tea club<br>-Teaching faculty is promoted to participate in conferences by sanctioning leaves to them<br>-Gym facility<br>-Canteen facility<br>-Consumer store facility |
| Non teaching | -Consumer store is available for the teaching staff<br>-Special Leaves are granted for the participating conferences, seminars, workshops etc.<br>-Institution has a cooperative society which proves loan facility urgently<br>-Free internet access<br>-Gym facility<br>-Canteen facility<br>-Consumer store facility |
| Students | -Varies scholarships of NGO's are provided to needy students.<br>-Govt. Free ships and scholarships are provided to the students. |

| |
|---|
| - Injured and parents of deceased students  are provided financial assistance through -Insurance as insurance policy is implemented for all the students in the college. <br> -Students consumer store is available for the students <br> -Admission fees in instalment for needy students <br> -Earn & learn scheme <br> -Book bank scheme <br> -Free internet access in the library <br> -Gym facility <br> -Canteen facility <br> -Consumer store facility <br> -Hostel facility <br> -Poor boys' fund |

**6.5 Total corpus fund generated**     | Nil |

**6.6 Whether annual financial audit has been done**     Yes | √ |     No | |

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Yes | Yes | Principal |
| Administrative | Yes | Yes | Yes | Principal |

**6.8 Does the University/ Autonomous College declare results within 30 days?**

For UG Programmes     Yes | √ |     No | |

For PG Programmes     Yes | √ |     No | |

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

The examinations are conducted as per the norms of the university. Apart from the Semester system, Term End examinations and annual examinations, the examination department of the college conducts preliminary examinations .The solved papers are examined by the respective subject teacher. The answer sheets are shown to the students and individual guidance is made available for the students to know their difficulties and possible solutions to score good marks. The results of college and university examinations are recorded and displayed for the students. The examination department has its internal squad to prevent students from illegal practices.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

-Not applicable

**6.11 Activities and support from the Alumni Association**
The college has its registered Alumni Association which provides facilities to the students. Alumni feedback forms are recorded every year. The alumni interact with the students and share their knowledge and experience .Alumni association provides financial assistance to the needy students.

**6.12 Activities and support from the Parent – Teacher Association**
The college has Parent– Teacher Association. Parents meet are arranged in the college and their suggestions are put into practice. Parent's feedback is recorded.
**6.13 Development programmes for support staff**
The college has its staff academy .It conducts guest lectures on various important issues and promote the staff for research and welfare activities.
**6.14 Initiatives taken by the institution to make the campus eco-friendly**
The college has a separate committee which takes care of the campus through activities like clean campus, tree plantation etc.The NSS and NCC departments in the college take special initiative in making the campus eco friendly.

# Criterion – VII

# Innovations and Best Practices

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

-Allocation of class-teacher-ship to all classes for providing better facilities

-Special financial support to needy students with the help of NGO's & university -

-Special use of ICT for students

-Participation of students in innovation Programme, organised by Savitribai Phule Pune

Implementation of Soft Skills Development programme

-Music academy for students who love to learn music

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.**

| Plan of Action | Achievements |
|---|---|
| Preparation of annual planning of IQAC | Annual planning of IQAC done |
| Conducting IQAC meetings with teaching /non-teaching Staff | IQAC meetings with teaching /non-teaching Staff Conducted. |
| Implementation of different extension activities | Different extension activities conducted |
| Organisation of state level seminar | Two state level seminars organised |
| Special use of Commerce and English lab for students | commerce and English lab used for providing ICT access to students |
| Promoting Earn & Learn Scheme | Earn & Learn Scheme implemented |
| Implementation of Basic English GrammarCourse | Basic English GrammarCourse conducted |
| Providing financial, assistance to students with the help of GO's &NGO's | Financial, assistance to students provided with the help of GO's &NGO's |
| Training programme for entry year students | Training programme for entry year students conducted |
| Utilizing Gym facilities for college students and Alumni | Gym facilities utilized for college students and Alumni |
| Implementation of special guidance scheme /soft Skills training for students | Special guidance scheme /soft skills training provided to students |
| Emphasizing use of ICT | ICT access provided |
| Implementation of short term courses | Short term courses implemented. |

**7.3 Give two Best Practices of the institution** *(please see the format in the NAAC Self-study*

*Manuals)*

1. Workshop on Legal Awareness (*Annexure-II*)

2. Voter's Registration Programme (*Annexure-III*)

## 7.4 Contribution to environmental awareness / protection

1. National Service Scheme in the college has carried out clean campus campaign on the occasion of Mahatma Gandhi  Jayanti.

2. As per university guidelines, second year under-graduate students are guided on various issues in environmental studies. They are supposed to make a project, based on the surrounding villages and their environmental issue.

3. Active participation in tree plantation programme organised by department of forest.

4. International environment day and Wildlife week is celebrated in college.

## 7.5 Whether environmental audit was conducted?     Yes | √ |     No     | |

## 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

# Strengths:

-Sincere students

-Separate library building with digital access

-Well-equipped gymnasium for boys and girls

-Book bank facility and internet access in the library

-Friendly administrative and teaching staff

-Healthy atmosphere and clean campus

-Availability of basic infrastructural facilities such as parking shed, canteen, generator back up & labs

-Implementation of various extension activities

-Linkages with different GO's and NGO's

# Weaknesses:

-Poor attendance of students

-Poor performance of English

-Transportation problems

-Illiterate and poor parents

-Alarming Dropout rate

# Opportunities:

-Job opportunities

-Training opportunities for students

-ICT opportunities

-Various schemes for tribal students

-Implementing special activities for tribal students

# Threats/Challenges:

-Transportation Problem

-Lack of awareness among the students and parents

-Inadequate land for infrastructural development

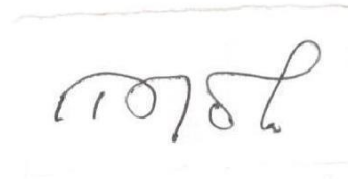-Poor Attendance of students

# 8. **Plans of institution for next year**

-Implementing short term certificate courses

-Strengthening Earn &Learn Scheme

-Special camp to strengthen Leadership Qualities among tribal students

-Implementing Remedial Coaching Scheme & special guidance scheme

-Promoting research activities and participation in seminars/conferences/workshops

-Strengthening use of ICT in classrooms

-Emphasising collaborative activities

-Establishing formal linkages with Go's and Ngo's

-

Name :Prof.Dr.Karandikar V.S                                    Name :Prin.Dr.Jadhav I.B.

Signature of the Coordinator, IQAC                              Signature of the Chairperson, IQAC

_____***_____

**Ambegaon Taluka Vidhya Vikas Mandal's**

# B. D. Kale Mahavidyalaya, Ghodegaon
**Tal. Ambegaon, Dist. Pune**
## Academic Calendar 2016-2017

| Month | Activity |
|---|---|
| **June-16** | Time-table Committee Meeting<br>Admission Process<br>Opening day of the Academic Year-Staff Meeting<br>Dept .Meetings (Staff)<br>IQAC Meeting<br>Orientation Programme First year B.A, B.Com, B.Sc, BCA<br>Principal-Staff Meeting<br>Dept. Students Meeting |
| **July-16** | H.O.D. Meeting<br>Use of  ICT<br>Library Visits<br>Departmental Meetings with students<br>N.S.S. Meeting<br>Gymkhana Committee Meeting<br>NCC new candidates enrolment<br>Faculty-wise meetings<br>NSS Shramdhan<br>Hostel committee meeting<br>Research Committee  Meeting |
| **August-16** | Rakshabandhan Programme-N.S.S.<br>Earn and Learn Scheme Interview- Dept. of Student Welfare<br>Selection of Students- Dept. of Competitive Examination<br>Non Teaching Staff Meeting<br>Guest lectures<br>Group Discussion<br>H.O.D. Meeting<br>IQAC Meeting with Teaching and Non-teaching staff<br>Seminar(Students)<br>ICT-Training Programme<br>Staff Academy-lecture<br>NSS Meeting<br>NCC Meeting |
| **September-16** | Gymkhana Activities<br>Guest Lectures<br>Lokal Advisary Committee Meeting- Dept. of Student Welfare<br>Tutorials for all subjects and classes<br>Commerce Meeting<br>Science Meeting<br>BCA Meeting<br>Arts Faculty Meeting<br>Use of Audio Visual Aids<br>Teachers' Day Programme-N.S.S.<br>Group Discussion |

| | |
|---|---|
| | Shramdan-N.S.S. |
| | General Knowledge Test |
| | Unit Test |
| | Elocution Competition |
| | Health awareness programme |
| | International literacy day |
| | Snake Awareness Programme |
| | Competitive Examination Workshop |
| | Dept.ICT Activities |
| | Book Exhibition |
| | Workshop for the promotion of Entrepreneurs |
| **October-16** | Extra Classes for Repeaters |
| | Mahatma Gandhi Birth Anniversary -N.S.S. |
| | Adopted Village Shramdan-N.S.S. |
| | Staff Meeting & IQAC Meeting |
| | Voter's Enrolment Programme. |
| | Medical  Camp |
| | Personality development programme for girls |
| | Diwali Vacation |
| **November-16** | Staff Meeting Teaching/Non- teaching |
| | Special Camp Volunteers' Training Programme-N.S.S. |
| | Constitutional awareness activity |
| | Term End Examination |
| | Dept. Library Visits |
| **December-16** | International Aids Day-N.S.S. |
| | Cleanliness Programme- Saint Gadgebaba Campaign-N.S.S. |
| | Annual Sports Preparation  (Gymkhana) |
| | IQAC Meeting |
| | Consumer Protection Day-N.S.S. |
| | Soft skills training programme for students |
| | NSS Special Camp |
| **January-17** | New year activity |
| | Tilgul distribution activity |
| | Staff Meeting |
| | Guest Lectures |
| | Annual Sport(Gymkhana) |
| | Savitribai Phule Birth Anniversary-N.S.S. |
| | Swami Vivekananda Birth Anniversary-N.S.S. |
| | Dept .Meetings |
| | Dept. Meetings with the Students |
| | HOD Meeting |
| | Adult education lectures |
| **February-17** | Lectures of Competitive Examination |
| |  Prize Distribution |
| | Youth Festival |
| | University Foundation Day-N.S.S. |
| | Chhatrapati Shivaji Maharaj Jayanti |
| | Trekking Camp(Gymkhana) |
| | Science Day |
| | Educational Tour |
| **March-17** | TYBA  One day workshop on Compulsory English |
| | Preliminary Examination |
| | Guest Lectures |
| | H.O.D. Meeting ,Non-teaching & IQAC Meeting |

|  | International Women Day-N.S.S.<br>Annual Exam.<br>Practical/Oral Exam<br>Leadership Empowerment programme for tribal students |
|---|---|
| **April-17** | Gudi Padwa,<br>Mahavir Jayanti<br>Staff Meeting (Summer Vacation from 1 May) |

## Best Innovative Practice-1 (2016-2017)

## Workshop on Legal Awareness

**Goal:** The aim of this activity is to make the students aware about their rights through legal awareness.

**Context:** The tribal students find many challenges before them as they belong to deprived classes of the society. The majority of the students in the college belong to tribal area, where they have to face many challenges. Through this activity the college has made the students aware about their rights in general and legal awareness in particular.

**The Practice:** Law has direct and indirect impact on every citizen of India. Youth are the future of country. They should know the laws which are essential at every sphere of life. B.D. Kale Mahavidyalaya, identified the need of it. Therefore, the college organised a'Workshop on Legal Awareness' in collaboration with NSS, and Ambegaon Taluka Bar Association. Hon. Patil, the judge of Ghodegaon Court was the chief guest of the inauguration function of the workshop. In his presidential speech he remarked, 'law is crucial in its nature. Student should acquire the basics of it'. He guided briefly about the process regarding 'will (testament)' and necessary documentation for it. He interacted with students and clarifies their doubts. Adv. Nilesh Shelke, talked about the importance of RTI Act and Prevention of Ragging Act as well. Further, he urged the students to avoid violation of these legal Acts in order to prevent dreadful effects on career. Adv. Deepak Gavade, also pointed out the issue of child criminals while discussing the topic – 'Rights of Citizen & Role of Police in society'. He provided the information about child criminals, their nature and punishment.

**Evidence of Success:** The workshop proved to be beneficial for all students and staff as well. Hon. Sanjay Aarwikar, Chairman of New English School Committee, Adv. Madhukar Suryawanshi (Adviser), Adv. Anil Pokharkar, and . Adv. Mukundrao Walase were present for the workshop.

**Problems Encountered and Resources Required:** We were expecting different questions from the students which they faced in their day-today-life, but very few students asked questions to the resource persons.

## Best Innovative Practice-2 (2016-2017)

## Voter's Registration Programme

**Goal:** The aim of this activity is to make the students aware about their voting right and help them to get enrolled as the voter by arranging voter's registration programme.

**Context:** Many students are not conscious and aware about the voter's enrolment Programme. The College has made the attempt to create consciousness and awareness among the students by arranging voter's registration camp in the college. The college also has done the crucial role by enrolling the students as voters.

**The Practice:** The students who have completed 18 years are eligible for voting. Young students are inseparable part of every college. Therefore, B.D.Kale Mahavidyalaya took an initiative and organised Voters Awareness programme. The department of Political Science filled up form no 6 and registered 126 students successfully. National Scheme Service department also organised a street play based on Voter's Awareness, at different places of Ghodegaon such as Chawdi, Maharani Chowk, poarch of New India Hotel, Bus stop, Janata High School, B.D. Kale College campus etc.

**Evidence of Success:**
 Street Play is one of the influential medium to reach the people easily and spreads message effectively. 8 volunteers performed Street Play at different places and voiced for voter's voting right.

**Problems Encountered and Resources Required:** The college has succeeded in its attempt to create consciousness among the people about their voting rights. The college students have performed the street play very effectively without encountering any problem.