The Annual Quality Assurance Report (AQAR) of the IQAC
2015-2016

Part – A

AQAR for the year

> 2015-2016

1. Details of the Institution

1.1 Name of the Institution

> Ambegaon Taluka Vidya Vikas Mandal's B.D.Kale Mahavidyalaya,Ghodegaon

1.2 Address Line 1

> A/P-Ghodegaon

Address Line 2

> Tal-Ambegaon

City/Town

> Dist-Pune

State

> Maharashtra

Pin Code

> 412408

Institution e-mail address

> bdkcollege_ghodegaon@rediffmail.com

Contact Nos.

> 02133,244282

Name of the Head of the Institution:

> Prin.Indrajit Bhaurao Jadhav

Tel. No. with STD Code: 02133,244282

Mobile: 9423532677

Name of the IQAC Co-ordinator: Asst.Prof.Vallabh Shankar Karandikar

Mobile: 9421001146

IQAC e-mail address: ghodegaoniqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/57/RAR/80 dated 30 November 2011

1.5 **Website address:** www.bdkalecollege.in

Web-link of the AQAR: www.bdkalecollege.in/AQAR2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
I	1st Cycle	B	-	2004	5 years

2	2nd Cycle	B	2.73	2011	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

02/01/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR   *2012-13submitted to NAAC on 05/12/2015*
  ii. AQAR   2013-14 submitted to NAAC 0n 14/06/2016
 iii. AQAR   2014-15 submitted to NAAC on 08/07/2016
 iv. AQAR   2015-16 submitted to NAAC on 03/10/2016

1.9 Institutional Status

University   State [√] Central [ ]   Deemed [ ]   [ ] Private

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

                   Urban [ ] Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [√]

                   Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify) | - |

1.11 Name of the Affiliating University *(for the Colleges)* | Savitribai Phule Pune University |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers | 08 |

2.2 No. of Administrative/Technical staff | 02 |

2.3 No. of students | - |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | 01 |

2. 6 No. of any other stakeholder and

community representatives

<div style="border:1px solid;">01</div>

2.7 No. of Employers/ Industrialists

<div style="border:1px solid;">-</div>

2.8 No. of other External Experts

<div style="border:1px solid;">01</div>

2.9 Total No. of members

<div style="border:1px solid;">14</div>

2.10 No. of IQAC meetings held

<div style="border:1px solid;">02</div>

2.11 No. of meetings with various stakeholders No   Faculty   `04`

Non-Teaching Staff Students   `02`   Alumni   `01`   Others   `Parents=01`

2.12 Has IQAC received any funding from UGC during the year?   [ ] Yes [√]   No

If yes, mention the amount   `-`

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.[ ]   International [-]   National [-]   State [-]   Institution Level [-]

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

-Basic English Course implemented
-Soft Skills Training Programme for students implemented
- *Nirbhay kanya & personality development programme* for girls conduced
-The teaching staff is promoted to participate in research activities
-Competitive Examination Guidance for students
-Promoting Earn & Learn Scheme
-Motivating students writing skills through Youth Stage
-Effective use of commerce, language & computer lab
-Initiative taken for conducting educational tour
-Promoting health awareness activities
-Implementation of seminar
-Emphasising use of ICT

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of annual planning of IQAC	Annual planning of IQAC done
Conducting IQAC meetings with teaching /non-teaching Staff	IQAC meetings with teaching /non-teaching Staff conducted.
Implementation of different extension activities	Different extension activities conducted
Special activities for woman empowerment	*Nirbhay kanya & personality development programme* for girls conduced
Promoting research activities	Research activities promoted
Special use of Commerce and English lab for students	commerce and English lab used for providing ICT access to students
Promoting Earn & Learn Scheme	Earn & Learn Scheme implemented
Implementation of Basic English Course	Basic English Course conducted
Providing financial, assistance to students with the help of GO's &NGO's	Financial, assistance to students provided with the help of GO's &NGO's
Organization of Study tour	Study tours organized
Utilizing Gym facilities for college students and Alumni	Gym facilities utilized for college students and Alumni
Implementation of special guidance scheme /soft Skills training for students	Special guidance scheme /soft skills training provided to students
Emphasizing use of ICT	ICT access provided(Online English grammar course implemented)

* *Attach the Academic Calendar of the year as Annexure.* (Annexure -1 attached)

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body

Provide the details of the action taken

The AQAR was placed before statutory body

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	02	Nil	Nil	Nil
UG	04	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	02(Softskills,Competitive Exam)	Nil	Nil	Nil
Total	09	Nil	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	01(Online English grammar)	01(Basic Eng. Course)	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	Nil
Annual	07

1.3 Feedback from stakeholders* Alumni ☑ Parents ☑ Employers – Students ☑
(On all aspects)

Mode of feedback : Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

Criterion – II

<u>Teaching, Learning and Evaluation</u>

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	08	08	-	-

2.2 No. of permanent faculty with Ph.D. | 08 |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	-	08	-	-	-	06	-	34	-

2.4 No. of Guest and Visiting faculty and Temporary faculty | 05 | | - | | 10 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	18	09
Presented papers	10	08	07
Resource Persons	-	01	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:
   -Use of ICT
    -Entrepreneur Club
    -Aptitude test for students
    -Project based activities for students
   - Two tutorials conducted for all the subjects and classes
    -Group discussion and seminars conducted class wise
    -Preliminary Examination conducted
    -Resource persons and guest lecturers invited
   - Faculty workshop conducted

2.7 Total No. of actual teaching days
      during this academic year | 235 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination,
      Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-Preliminary examination conducted and answer sheets were given to the students.

-One day workshop for Compulsory English conducted for preparing the students for examination.

-Open book examination conducted.

-Two Tutorials conducted for all the subjects.

-Multiple choice tests conducted.

2.9   No. of faculty members involved in curriculum
restructuring/revision/syllabus development

01	01	03

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise   distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass %
B.A	105				45%
B.Com	83	01	18	10	36.25%
B.Sc.	13	02	-	-	18.18%
B.C.A	13	-	02	09	84.61 %
M.A	09	02	02	04	88.88%
M.Com.	28	15	06	01	85.71%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC has made the following efforts to Monitor/Evaluate the Teaching & Learning processes :

-Annual teaching planning, departmental planning and committee planning have been done.

- The teaching faculty and students have been provided ICT access.

-Annual departmental reports and committee reports have been prepared, filed and evaluated.

-Feedbacks have been taken for effective implementation of activities.

- Class wise meetings have been conducted to know the problems of students.

-IQAC has taken efforts for the implantation of tests, tutorials, seminars, group discussion.

-The language lab, commerce lab & computer labs have been utilised for the students and teaching
faculty.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	20
Orientation programmes	-
Faculty exchange programme	10
Staff training conducted by the university	-
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	-
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-		02
Technical Staff	-	-	-	02

Criterion – III

<u>Research, Consultancy and Extension</u>

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of the college gives emphasises on the research activities. All the departments are promoted and motivated for the research activities. The college has a separate Academic and Research Coordination Committee, which takes initiative by promoting the different departments in the college to participate in different research activities. IQAC helps to provide research related information and formats to Academic and Research Coordination Committee .IQAC motivates all the departments for the planning and implementation of research activities by providing information regarding research grants of UGC and other agencies. The college has provided free access to students and teachers for research.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01		-
Outlay in Rs. Lakhs	-		80,000	-

(Three research proposals of Minor research project has been sanctioned by UGC
        but UGC has not allocated funds)

3.4   Details on research publications

	International	National	Others
Peer Review Journals	12	06	08
Non-Peer Review Journals	-	01	02
e-Journals	-	-	-
Conference proceedings	-	04	03

3.5 Details on Impact factor of publications:

Range   [-]   Average   [-]   h-index   [-]   Nos. in SCOPUS   [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects(2)	2014-2016	BCUD SPPune University	80,000	40,000
Interdisciplinary Projects	-	-	-	
Industry sponsored	-	-	-	--
Projects sponsored by the University/ College	-	-	-	-
Students research projects(2) *(other than compulsory by the University)*	I	BCUD Pune University	10,000	10,000
Any other(Specify)				
Total			90,000	50,000

3.7 No. of books published   i) With ISBN No.   02   Chapters in Edited Books   05

ii) Without ISBN No.   -

3.8 No. of University Departments receiving funds from

UGC-SAP   -   CAS   -   DST-FIST   -

DPE   -   DBT Scheme/funds   -

3.9 For colleges   Autonomy   -   CPE   -   DBT Star Scheme   -

INSPIRE   -   CE   -   Any Other (specify)   -

3.10 Revenue generated through consultancy   Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-01	-01	-	-
Sponsoring agencies	-	BCUD SPPune University	BCUD SPPune University	-	-

3.12 No. of faculty   served as experts, chairpersons or resource persons 06

3.13 No. of collaborations - International - National - Any other

3.14 No. of linkages created during this year 05

3.15 Total budget for research for current year in lakhs :

From Funding agency (BCUD,Pune university) 80,000

From Management of University/College -

Total 80,000

3.16 No. of patents received this year

Type of Patent		Number	Year
National	Applied	-	
	Granted	-	
International	Applied	-	
	Granted	-	
Commercialised	Applied	-	
	Granted	-	

3.17 No. of research awards/ recognitions   received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	01	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides `03`

and students registered under them `10`

3.19 No. of Ph.D. awarded by faculty from the Institution `01`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `-`   SRF `-`   Project Fellows `-`   Any other `-`

3.21 No. of students Participated in NSS events:

University level `03`   State level `-`

National level `-`   International level `-`

3.22 No. of students participated in NCC events:

University level `03`   State level `-`

National level `03`   International level `-`

3.23 No. of Awards won in NSS:

University level `-`   State level `-`

National level `-`   International level `-`

3.24 No. of Awards won in NCC:

University level `-`   State level `-`

National level `-`   International level `-`

3.25 No. of Extension activities organized

University forum `-`   College forum `-`

NCC `07`   NSS `13`   Any other `21`

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The department of NSS, NCC and Students Welfare have implemented several extension activities to promote social responsibility. The following are some of the important activities in which students have participated:

-Aids awareness programme
-Haemoglobin check-up camp
-Snake awareness programme
-Competitive examination guidance
-Readers day
-Mother tongue awareness programme
-Special guidance scheme
-Youth Stage (Display of Students` articles)
-Cultural activities
-Clean village abhiyan
-Nirbhay Kanya Abhiyan
-Personality development programme for girls
-Extra mural Activities
-Electoral registration programme
-Tree plantation programme
-Special winter camp
-International woman day
-Soft skill programme
-Teachers' day
-Rakshabandhan programme

Criterion – IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres	-	-	5 acres
Class rooms	17	01	-	18
Laboratories	04	-	-	04
Seminar Halls	01	01	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-		-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	3,66,972	-	3,66,972
Others	-	-	-	-

4.2 Computerization of administration and library

   The college has separate computerisation system for library, office, commerce lab and English language lab. The office work is done with the help of computer software. The library also has digital bar code system , INFLIBNET and Libraria   software. The teaching staff and students are also provided net facility.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,309	14,93,088	-	-	-	-
Reference Books	11773	22,20,989	639	1,91,429	12,412	2,41,2418
e-Books		Inflibnet N-List-95000 e-books				
Journals	70	53,506	02	1860	72	55,366
e-Journals		Inflibnet N-List-3000 e-journals				
Digital Database	-	-	-	-	-	
CD & Video	125	27,186			125	27,186
Others (specify)	-	-	-	-	-	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	62	02	06	01	01	06	06	-
Added	13	00	02	02	02	-	02	-
Total	75	02	08	01	03	06	08	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

   The English language lab provides internet access and basic training to students and teachers. The digital language lab is used for the students to enhance their understanding of computerisation. The commerce lab also takes initiative to provide net access to the students and teachers. The library also provide net access to the students and teachers. The library conducts N.List programme training for teachers and students. The college has Libraria software. The Master software is used in the office for admission process. VRIDHI software is utilized for examination process.

4.6 Amount spent on maintenance in lakhs :

   i) ICT

   2,19,240

   ii) Campus Infrastructure and facilities

   1,35,915

   iii) Equipments

   2,14,052

   iv) Others

   -

   Total :   5,69,207

Criterion – V
Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC conducts its meetings in which attempts are made to maximise the Support Services for the students. The heads and members of the different departments, committees and criterions are motivated and alertness is created among them for preparing departmental annual planning and annual committee planning emphasising on support services for students. Every year the new prospectus of the college is prepared to help the students know about the available support services in the college. Every year an orientation programme is conducted for the first year degree students in which students are informed about ranging act, scholarships of state & centre government, earn & learn scheme, library facilities, financial assistance through college, Go's & Ngo's and various activities and programmes conducted in the college.

5.2 Efforts made by the institution for tracking the progression

The institution tracks the progress through the following activities and mechanisms:
1. Feedback
2. Management-teaching staff meeting, LMC Meeting College meeting, Staff meeting, Departmental meeting,
3. Class-teacher ship
4. Students' counselling
5. Suggestion box
6. Orientation programme for students
7. Self Appraisal
8. Career guidance
9. Remedial coaching classes

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1211	96	NA	NA

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%
647	49.51

No	%
660	50.49

	Men									Women	

	Last Year					This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
493	50	582	145	-	1270	473	51	617	166	-	1307

Demand ratio 1:1 **Dropout** 29 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has a separate Competitive Examination Committee. The chairman and members of this committee organises various guest lectures and activities for the students who are interested in competitive examinations. The questions papers are provided to the students. The library doses a crucial role by providing newspapers, magazines and books on competitive examinations to the students who want to appear for the competitive examinations. Every year library organises book exhibition. It helps the students know the available books of competitive examination in the library. The Soft Skill Development Programme is conducted every year for the last year students which help them to prepare for the competitive examination and interview. The library has a separate section of books on Competitive Examination. The college also conducts a special UGC scheme of couching classes for entry in services. Dr. Dilp Morale and Unique academy have guided the students of competitive examination in the academic year 2015-2016.

No. of students beneficiaries 230

5.5 No. of students qualified in these examinations

NET 01   SET/SLET 01   GATE -   CAT -

IAS/IPS etc -   State PSC -   UPSC -   Others 5

5.6 Details of student counselling and career guidance

The counselling of the students and career guidance is done in the college. All the departments and committees in the college take efforts for the student counselling and career guidance. Student's seminar, group discussions, orientation programme and guest lecturers help the students for counselling

and career guidance. The department of commerce has conducted special workshop and career guidance programme for the students.

No. of students benefitted

| 586 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

The NSS and Students Welfare Department in the college have organised programme and activities for gender sensitization. *'Nirbhay Kanya Abhiyan'*, *Save Girl Child'* and *'Personality development programme'* for girls have been implemented in the college. Literary Association &Youth Stage committee has done a crucial role for gender sensitization. The college has a separate gym which tries for the women empowerment.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 24 | National level | 04 | International level | Nil |

No. of students participated in cultural events

State/ University level | Nil | National level | Nil | International level | Nil |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | Nil | National level | Nil | International level | Nil |

Cultural: State/ University level [Nil]   National level [Nil]   International level [Nil]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution B.D.Kale Mahavidyalaya,Ghodgeaon	08	8000
Financial support from government Scholarship/free ship	591	55,29,465
Shantai Educational Institute,Mumbai	02	1000
Khivsara Parivar,Ghodegaon	15	15,000
Friends of Children `	06	41,500
Friends Forever	16	48,000
Dept. of Higher Education,Maharashtra	05	25,000
University	21	2,23.000
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level [02]   National level [Nil]   International level [Nil]

Exhibition: State/ University level [Nil]   National level [Nil]   International level [Nil]

5.12   No. of social initiatives undertaken by the students   [15]

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To provide qualitative education for the youth through modern technology for their over-all development.

Mission

To uplift the backward, tribal and weaker section of Ambegaon taluka through higher education. To empower the illiterates and uneducated masses by educating them economical and cultural awareness.

6.2 Does the Institution has a management Information System ?

Yes. The college has management information system and *Vriddh*i software which provide information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the syllabus prescribed by Savitribai Phule Pune university to which our college is affiliated .The college has no autonomy to develop or implement the curriculum. The college encourages the teaching staff to participate in the workshops and conferences based on curriculum framing/restructuring. The suggestions are given in such workshops/ conferences regarding framing/restructuring of the curriculum.

6.3.2 Teaching and Learning

The special efforts are made to make the teaching and learning process more interesting, effective and useful. To enhance teacher's knowledge the teaching faculty is motivated and promoted to participate in various seminars, workshops and conferences. To enhance students' knowledge and performance various activities like group discussions, tests, tutorials, preliminary examinations, remedial couching, educational tours and orientations programmes are conducted. Quality Improvement Programme, special guidance scheme, guest lecturers' use of ICT and E journals etc .facilities are provided for the students to make the teaching and learning process more transparent and effective. Feedback of the students and Alumni is also recorded.

6.3.3 Examination and Evaluation

The college has effective mechanism to conduct examinations smoothly. The examination committee makes the annual plan and conducts it effectively. The college and university examinations are conducted strictly in the college. All the teaching staff performs their examination duties like junior and senior supervision and assessment work neatly. The preliminary examinations are conducted in the college to give the students more practice. The evaluation of the examination is made as per the norms of the university. Tests, Tutorials, group discussions, seminars, one day workshops etc. are conducted in the college which helps to evaluate the performance of the students.

6.3.4 Research and Development
The research committee promotes the teaching faculty and the students to participate in research activities. The teachers are motivated to apply and complete minor and major research projects of the BCUD and UGC. The research grants received from BCUD and UGC are allocated to the teachers as per the norms. Inflibinet facility is provided by the library for the teachers and students who are interested in research. ARC promotes the teaching faculty to participate in research activities. Every year the students are encouraged to participate in *Avishkar* organized by BCUD of Savitribai Phule Pune university.

6.3.5 Library, ICT and physical infrastructure / instrumentation
The library uses Inflibnet software which provides e-journals and e-books as reference material to the students and teaching staff.The Bar coding system is used for all the books. The college has a well equipped digital language lab and commerce lab which provides internet facility to the learners. The language lab software ODLL is used to enhance knowledge of the language learners. All the departments have been provided computer and internet facility. The office staff is also provided internet facility and College Management System software which helps to keep the office data intact. The library has kept the books on Spoken English and Competitive Examination separately. The college has its vehicle parking shed, gymnasium, hostel, commerce lab ,science lab, BCA lab, English language lab, canteen, library and generator backup facility.

6.3.6 Human Resource Management
The students are the main and basic human resource for the college. The college tries its level best for the complete personality development of the students. Varies activities of NCC, NSS, Students Welfare are implemented effectively. All the departments take special efforts for the development of the students. Cultural activities and sports activities in the college initiate the students' participation in various programmes. The soft skill development programme and competitive examination departments in the college take special efforts for the students. Departmental meetings, staff and non-teaching staff meeting, IQAC meetings, Alumni meets and Parents meets are conducted in the college.

6.3.7 Faculty and Staff recruitment
The LMC committee's recommendations are taken into consideration regarding the recruitment of the faculty and staff. The recruitment of the staff is done strictly by following the rules and regulations laid down by the government, university and U.G.C. The temporary teaching and non-teaching staff for non-grant or professional or add-on courses is recruited for one year, at the institutional level.

6.3.8 Industry Interaction / Collaboration

The college interacts with different GO's and NGO's and conduct various activities for the students. The possible attempts are made by the college by inviting nearby industries for providing job opportunities for the students.

6.3.9 Admission of Students

The college prospectus gives complete information regarding admission procedure. The college has a separate admission committee to finalise admissions. The reservation policies are strictly followed in the admission process. The merit of the students is also considered which admitting the students in the respective classes.

6.4 Welfare schemes

Teaching	-Consumer store is available for the teaching staff -Special leaves are granted for the participating conferences, seminars, workshops etc. -Institution has a cooperative society which proves loan facility urgently -The college has its Staff welfare committee which takes initiatives in the welfare of the staff -Free internet access -Tea club -Teaching faculty is promoted to participate in conferences by sanctioning leaves to them -Gym facility -Canteen facility -Consumer store facility
Non teaching	-Consumer store is available for the teaching staff -Special Leaves are granted for the participating conferences, seminars, workshops etc. -Institution has a cooperative society which proves loan facility urgently -Free internet access -Gym facility -Canteen facility -Consumer store facility
Students	-Varies scholarships of NGO's are provided to needy students. -Govt. Free ships and scholarships are provided to the students. - Injured and parents of deceased students are provided financial assistance through -Insurance as insurance policy is implemented for all the students in the college. -Students consumer store is available for the students -Admission fees in instalment for needy students -Earn & learn scheme -Book bank scheme -Free internet access in the library -Gym facility -Canteen facility -Consumer store facility -Hostel facility

6.5 Total corpus fund generated　　　| Nil |

6.6 Whether annual financial audit has been done　　| √ |　| | No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Principal
Administrative	Yes	Yes	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes　Yes | √ |　No | |

For PG Programmes　Yes | √ |　No | |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examinations are conducted as per the norms of the university. Apart from the Semester system, Term End examinations and annual examinations, the examination department of the college conducts preliminary examinations .The solved papers are examined by the respective subject teacher. The answer sheets are shown to the students and individual guidance is made available for the students to know their difficulties and possible solutions to score good marks. The results of college and university examinations are recorded and displayed for the students. The examination department has its internal squad to prevent students from illegal practices.

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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-Not applicable

6.11 Activities and support from the Alumni Association

The college has its Alumni Association which provides facilities to the students. Alumni feedback forms are recorded every year. The alumni interact with the students and share their knowledge and experience.

6.12 Activities and support from the Parent – Teacher Association

The college has Parent– Teacher Association. Parents meet are arranged in the college and their suggestions are put into practice. Parent's feedback is recorded.

6.13 Development programmes for support staff

The college has its staff academy .It conducts guest lectures on various important issues and promote the staff for research and welfare activities.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has a separate committee which takes care of the campus through activities like clean campus, tree plantation etc..The NSS and NCC departments in the college take special initiative in making the campus eco friendly.

Criterion – VII

<u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

-Allocation of class-teacher-ship to all classes for providing better facilities to students

-Special financial support to needy students with the help of NGO's & university

-Special use of ICT for students

- Participation of students in innovation Programme, organised by Savitribai Phule Pune University

-Implementation of Soft Skills Development programme

-Impact of *Nirbhay kanya*, *& Personality development programme* for girls

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Plan of Action	Achievements
Preparation of annual planning of IQAC	Annual planning of IQAC done
Conducting IQAC meetings with teaching /non-teaching Staff	IQAC meetings with teaching /non-teaching Staff conducted.
Implementation of different extension activities	Different extension activities conducted
Special activities for woman empowerment	*Nirbhay kanya & personality development programme* for girls conduced
Promoting research activities	Research activities promoted
Special use of Commerce and English lab for students	commerce and English lab used for providing ICT access to students
Promoting Earn & Learn Scheme	Earn & Learn Scheme implemented
Implementation of Basic English Course	Basic English Course conducted
Providing financial, assistance to students with the help of GO's &NGO's	Financial, assistance to students provided with the help of GO's &NGO's
Organization of Study tour	Study tours organized
Utilizing Gym facilities for college students and Alumni	Gym facilities utilized for college students and Alumni
Implementation of special guidance scheme /soft Skills training for students	Special guidance scheme /soft skills training provided to students
Emphasizing use of ICT	ICT access provided(Online English grammar course implemented)

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Snake: Awareness programme (*Annexure-2)*

2. 'Nirbhay Kanya Abhiyan for girls (*Annexure-3)*

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1. National Service Scheme in the college has carried out clean campus campaign on the occasion of Mahatma Jayanti.

2. As per university guidelines, second year under-graduate students are guided on various issues in environmental studies. They are supposed to make a project, based on the surrounding villages and their environmental issue.

7.5 Whether environmental audit was conducted?   Yes | √ | No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

-Sincere students

-Separate library building with digital access

-Well-equipped gymnasium for boys and girls

-Book bank facility and internet access in the library

-Friendly administrative and teaching staff

-Healthy atmosphere and clean campus

-Availability of basic infrastructural facilities such as parking shed, canteen, generator back up & labs

-Implementation of various extension activities

Weaknesses:

-Poor attendance of students

-Poor performance of English

-Transportation problems

-Illiterate and poor parents

-Alarming Dropout rate

Opportunities:

-Job opportunities

-Training opportunities for students

-ICT opportunities

-Various schemes for tribal students

-Implementing special activities for tribal students

Threats/Challenges:

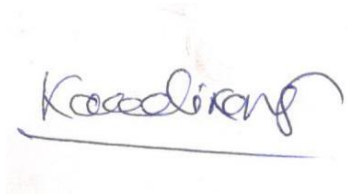-Transportation Problem

-Lack of awareness among the students and parents

-Improvement in results in few subjects

-Inadequate land for infrastructural development

-Poor Attendance of students

8. **Plans of institution for next year**

-Implementing short term courses

-Strengthening Earn &Learn Scheme

-Special camp to strengthen Leadership Qualities among tribal students

-Implementing Remedial Coaching Scheme & special guidance scheme

-Promoting research activities and participation in seminars/conferences/workshops
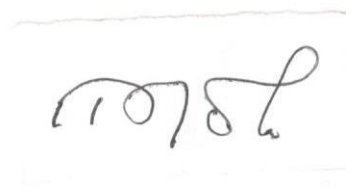
-Strengthening use of ICT

-Emphasising collaborate activities

-Establishing formal linkages with Go's and Ngo's

Name :Prof.Karandikar V.S   *Name :Prin.Jadhav I.B.*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Ambegaon Taluka Vidhya Vikas Mandal's
B. D. Kale Mahavidyalaya, Ghodegaon
Tal. Ambegaon, Dist. Pune
Academic Calendar 2015-2016

Month	Activity
June-15	Time-table committee meeting Admission Opening day of the Academic Year-Staff Meeting Dept .Meetings IQAC Meeting Orientation Programme First year B.A, B.Com, B.Sc, BCA
July-15	H.O.D. Meeting Use of ICT Library Visits Departmental Meetings with students N.S.S. Meeting Gymkhana Committee Meeting NCC new candidates enrolment Faculty-wise meetings NSS Shramdhan Hostel committee meeting
August-15	Rakshabandhan Programme-N.S.S. Earn and Learn Scheme Interview- Dept. of Student Welfare Selection of Students- Dept. of Competitive Examination Non Teaching Staff Meeting Guest lectures Group Discussion H.O.D. Meeting IQAC Meeting with Teaching and Non-teaching staff Seminar
September-15	Gymkhana Activities Guest Lectures Lokal Advisary Committee Meeting- Dept. of Student Welfare Tutorials for all subjects and classes Commerce Meeting Science Meeting BCA Meeting Arts Faculty Meeting Use of Audio Visual Aids

	Teachers' Day Programme-N.S.S. Group Discussion Shramdan-N.S.S. General Knowledge Test Elocution Competition Health awareness programme International literacy day
October-15	Extra Classes for Repeaters Mahatma Gandhi Birth Anniversary -N.S.S. Adopted Village Shramdan-N.S.S. Staff Meeting & IQAC Meeting Voter's Enrolment Prog. Medical Camp Term End Examination Personality developmet programme for girls
November-15	Staff Meeting Teaching/Non- teaching Special Camp Volunteers' Training Programme-N.S.S. Diwali Vacation Constitutional awareness activity
December-15	International Aids Day-N.S.S. Cleanliness Programme- Saint Gadgebaba Campaign-N.S.S. Annual Sports Preparation (Gymkhana) IQAC Meeting Consumer Protection Day-N.S.S. Soft skills training programme for students NSS Special Camp
January-16	New year activity Tilgul distribution activity Staff Meeting Guest Lectures Annual Sport(Gymkhana) Savitribai Phule Birth Anniversary-N.S.S. Swami Vivekanand Birth Anniversary-N.S.S. Dept.Meetings Dept.Meetings with the Students HOD Meeting Adult education lectures
February-16	Lectures of Competitive Examination Prize Distribution Youth Festival University Foundation Day-N.S.S. Chhatrapati Shivaji Maharaj Jayanti Trekking Camp(Gymkhana) Science Day Educational Tour
March-16	TYBA One day workshop on Compulsory English Preliminary Examination Guest Lectures H.O.D. Meeting ,Non-teaching & IQAC Meeting International Women Day-N.S.S.

	Annual Exam. Practical/Oral Exam Leadership Empowerment programme for tribal students
April-16	Gudi Padwa, Mahavir Jayanti Staff Meeting (Summer Vacation from 1 May)

<div align="right">**Annaxure-2**</div>

Best Practice-1

1. Title of the Practice: Snake: Awareness Programme

2. Goals:

• To create awareness about snakes in the society

• To know different types of snakes found in our vicinity

•To understand snake by its sign of bite

• To learn about primary treatment to be given to the snake bite patient

• To identify symptoms and emergency treatment for snake bite

• To eradicate superstitions of people regarding snake bite and its treatment

3. The Context:

Snake is a very commonly found reptile in our vicinity. Snake bite is very common and all the rural hospital in Ambegaon tehsil provide anti-snake venom to the snake bite patients. Despite of it, many tribal villagers believe in mantras and take the patient in the temples like *khandoba* considering that the patient will be cured. Unfortunately many patients die if they don't get medical treatment quickly. In such situation it is need for the college to provide scientific information to the students for saving the patients in future.

4. Practice:

The college has taken the help of *sarpmitra* and medical practitioners to know the types of snakes. The attempts are made to create snake awareness among the students .The different types of snakes are shown to the students with the help of *sarpmitra* even the *serpmitra* has shown some techniques of how to hold the snakes .Some venomous and non venomous snakes are shown to the students found in this vicinity. The procedure of primary medical help is given to the students. Mr.Dhananjay Kokane and Dr.Theurkar discussed with students about so many issues regarding snakebite. Dr.Sadanand Raut who has started a hostipal for snakebite patient guided the students and answers the questions of the students.Dr.Sadanand Raut's power point presentation on snakes and his research in this field has helped the students.

5. Evidence of success: The programme on snake awareness proved to be a great success as students come to know about snake bite symptoms and available medical facilities. Even this programme has helped the students to acknowledge that snake is not our enemy but friend of farmers .Moreovever, students also come to know that existence of snake is necessary in the society.

6. Problems encountered: The *sarpmitra* Mr.Dhananjay kokane requested the students to come forward and touch the snake and try to get hold of it by controlling its body movements. On this occasion almost all the students were fearful. Even many students were not aware about the venomous and non venomous snakes found in this vicinity and availability of anti snake venom in all the rural hospitals.

7. Resources required: This snake awareness programme made the students and teachers aware that they need to take initiative by being a resource person for snake awareness programmes. The forest department ,*sarpmitra* and medical practitioners can prove to be the required resources.

Best Practice-2

1. Title of the Practice: Nirbhay Kanya Abhiyan
2. Goals:

•To create awareness among girls
•To help the girl students in the college know the available facilities for them
•To understand the role of girls in the society
• To create awareness among the girl students about their fitness
•To remove the inferiority complex among the girls
3. The Context:

The college has got the sanction from Students Welfare Department of Savitribai Phule Pune University for conducting Nirbhay Kanya Abhiyan.130 girls participated in this activity out of which 5 girls from Dehne college and 5 girls from Manchar college participated in this activity. This abhiyan has helped the girl students who participated in it.

4. Practice: Nirbhay Kanya Abhiyan was implemented on 04/01/2016.It was a full day activity. The programme was inaugurated in the presence of management members. Dr.Purushottam Kale ,Mr.Santosh Shahane ,Dr.Mrs.C.D.Jadhav and Mrs.Vaishali Savant guided the participants and made special attempts for the complete personality development of girls. Among the ladies teaching staff of the college Mrs.Autade, Ms.Salve, Ms.Borhade ,Mrs.Temkar participated actively in this activity. This programme dealt with various issues such as personality development, employment opportunities, woman empowerment, heath awareness and various other social issues related to woman empowerment. The last session of question –answer helped the girls to know the answers to their questions.

5. Evidence of success: All the participant girls were highly motivated due to this programme. The question-answer session was a grand success .It helped the girls to know the various opportunities for them.
6. Problems encountered: The participant girls were very shy to attend this programme.The college tried for the participation of the girls from various neighbouring colleges but only two colleges send the girls for attending the programme.
7. Resources required: Most of the ladies teachers in the college need to be resource persons.
The local resources are required for conducting such programmes in the college.