



The Annual Quality Assurance Report (AQAR) of the IQAC 2014-2015

Part – A

AQAR for the year

2014-2015

I. Details of the Institution

I.1 Name of the Institution

Ambegaon Taluka Vidya Vikas Mandal's B.D.Kale
Mahavidyalaya, Ghodegaon

I.2 Address Line 1

A/P-Ghodegaon

Address Line 2

Tal-Ambegaon

City/Town

Dist-Pune

State

Maharashtra

Pin Code

412408

Institution e-mail address

bdkcollege_ghodegaon@rediffmail.com

Contact Nos.

02133,244282

Name of the Head of the Institution:

Prin.Indrajit Bhaurao Jadhav

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

I.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

I.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

I.5 Website address:

Web-link of the AQAR:

I.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
I	I st Cycle	B	-	2004	5 years

2	2 nd Cycle	B	2.73	2011	5 years
3	3 rd Cycle				
4	4 th Cycle				

I.7 Date of Establishment of IQAC : DD/MM/YYYY

02/01/2012

I.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-13 submitted to NAAC on 05/12/2015
- ii. AQAR 2013-14 submitted to NAAC on 14/06/2016
- iii. AQAR 2014-15 submitted to NAAC on 08/07/2016
- iv. AQAR _____ (DD/MM/YYYY)

I.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ ☐ Private

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

I.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<div>-</div>								

I.11 Name of the Affiliating University (for the Colleges)

University of Pune

I.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<div>-</div>		
University with Potential for Excellence	<div>-</div>	UGC-CPE	<div>-</div>
DST Star Scheme	<div>-</div>	UGC-CE	<div>-</div>
UGC-Special Assistance Programme	<div>-</div>	DST-FIST	<div>-</div>
UGC-Innovative PG programmes	<div>-</div>	Any other (Specify)	<div>-</div>
UGC-COP Programmes	<div>-</div>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<div>08</div>
2.2 No. of Administrative/Technical staff	<div>02</div>
2.3 No. of students	<div>-</div>
2.4 No. of Management representatives	<div>01</div>
2.5 No. of Alumni	<div>01</div>

2.6 No. of any other stakeholder and community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

01

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders No Faculty

04

Non-Teaching Staff Students

02

Alumni

01

Others

Parents=01

2.12 Has IQAC received any funding from UGC during the year?

☒

Yes

☐

No

If yes, mention the amount

3, 00,000

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

-

National

-

State

-

Institution Level

-

(We submitted the proposal for IQAC conference but it was not sanctioned)

(ii) Themes

-

2.14 Significant Activities and contributions made by IQAC

- Promoting Soft Skills Training Programme for students
- All the departments and committees are motivated for organising activities
- The teaching staff is promoted to participate in research activities
- Competitive Examination Guidance for students
- Promoting Earn & Learn Scheme
- Motivating students writing skills through Youth Stage
- Effective use of commerce, language & computer lab
- Initiative taken for conducting educational tour
- Promoting health awareness activities
- Implementation of national conference
- Emphasising use of ICT

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of annual planning of IQAC	Annual planning of IQAC done
Conducting IQAC meetings with teaching /non-teaching Staff	IQAC meetings with teaching /non-teaching Staff conducted.
Implementation of different extension activities	Different extension activities conducted
Implementing tribal leadership empowerment programme for tribal students	Tribal leadership empowerment programme conducted for tribal students
Promoting research activities	Research activities promoted
Special use of Commerce and English lab for students	commerce and English lab used for providing ICT access to students
Promoting Earn & Learn Scheme	Earn & Learn Scheme implemented
Organization of National Conference of Commerce department	National Conference of Commerce department organized
Providing financial, assistance to students with the help of GO's & NGO's	Financial, assistance to students provided with the help of GO's & NGO's
Organization of Study tour	Study tours organized
Utilizing Gym facilities for college students and Alumni	Gym facilities utilized for college students and Alumni al
Implementation of special guidance scheme /soft Skills training for students	Special guidance scheme /soft skills training provided to students
Emphasizing use of ICT	ICT access provided(Online English grammar course implemented)

* Attach the Academic Calendar of the year as Annexure. (Annexure -I attached)

2.15 Whether the AQAR was placed in statutory body

Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body

Provide the details of the action taken

The AQAR was placed before statutory body

Part – B

Criterion – I

I. Curricular Aspects

I.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	03	Nil	Nil	Nil
UG	04	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	02(Softskills,Competitive Exam)	Nil	Nil	Nil
Total	09	Nil	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	01(Online English grammar)	Nil	Nil	Nil

I.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	20
Trimester	Nil
Annual	07

I.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

I.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

I.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

Criterion – II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	08	07	-	-

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
19	-	07	-	-	-	-	-	26	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

-

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	17	08
Presented papers	06	15	06
Resource Persons	-	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT
- Two tutorials conducted for all the subjects and classes.
- Group discussion and seminars conducted class wise.
- Preliminary examination conducted.
- Resource persons and guest lecturers invited.
- Faculty wise workshops conducted for students.
- Free net access and INFLIBNET access in the library

2.7 Total No. of actual teaching days during this academic year

233

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Preliminary examination conducted and answer sheets were given to the students.
- One day workshop for Compulsory English conducted for preparing the students for examination.
- Open book examination conducted.
- Two Tutorials conducted for all the subjects.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	-	03
----	---	----

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass %
B.A	145	05	33	35	01
B.Com	108	06	20	17	43
B.Sc.	12	03	03	-	01
B.C.A	29	02	10	05	-
M.A	13	02	06	05	-
M.Com.	18	06	03	07	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC has made the following efforts to Monitor/Evaluate the Teaching & Learning processes:

- Annual teaching planning, departmental planning and committee planning has been done.
- The teaching faculty and students have been provided access to use of ICT.
- Annual departmental reports and committee reports have been prepared, filed and evaluated.
- Feedbacks have been taken for effective implementation of activities.
- Class wise meetings have been conducted to know the problem of students.
- IQAC has taken efforts for the implantation of tests, tutorials, seminars and group discussion.
- UGC sponsored Certificate course in Travel and Tourism has been conducted.
- The language lab, commerce lab & computer labs have been utilised for the students and teaching faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	33
HRD programmes	02 (NSS,NCC training Programe)
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	04
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	11
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-	11	
Technical Staff	-	-	-	02

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of the college gives emphasises on the research activities. All the departments are promoted and motivated for the research activities. The college has a separate Academic and Research Coordination Committee, which takes initiative by promoting the different departments in the college to participate in different research activities. IQAC helps to provide research related information and formats to Academic and Research Coordination Committee .IQAC motivates all the departments for the planning and implementation of research activities by providing information regarding research grants of UGC and other agencies.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	80,000	
Outlay in Rs. Lakhs	01	80,000	70,000	01

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	06	05
Non-Peer Review Journals	-	02	-
e-Journals	-	-	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects(2)	2	BCUD Pune University	15,0000	75,000
Interdisciplinary Projects	-	-	-	
Industry sponsored	-	-	-	--
Projects sponsored by the University/ College	-	-	-	-
Students research projects(2) <i>(other than compulsory by the University)</i>	1	BCUD Pune University	10,000	10,000
Any other(Specify)				
Total			1,60,000	85,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonom CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-01	-	-	-
Sponsoring agencies	-	BCUD Pune University	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number	Year
National	Applied	-	
	Granted	-	
International	Applied	-	
	Granted	-	
Commercialised	Applied	-	
	Granted	-	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	01	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	16	State level	12
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	1 and 05(District level)	State level	0
National level	02	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	-
NCC	04	NSS	14
		Any other	11

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The department of NSS, NCC and Students Welfare have implemented several extension activities to promote social responsibility. The following are some of the important activities in which students have participated:

- Special guidance scheme
- Youth Stage (Display of Students' articles)
- Cultural activities
- Clean village abhiyan
- Assistance to Malin disaster affected people
- District level tracking camp for girls
- Personality development programme for girls
- Extra mural Activities
- Electoral registration programme
- Tree plantation programme
- Special winter camp

- International woman day
- Soft skill programme
- Leadership empowerment programme for tribal students
- Teachers' day
- Constitution awareness activity
- Aids awareness programme
- Haemoglobin check-up camp

Criterion – IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres	-	-	5 acres
Class rooms	16	01	-	17
Laboratories	04	-	-	04
Seminar Halls	01		-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	3,66,972	-	3,66,972
Others	-	-	-	-

4.2 Computerization of administration and library

The college has separate computerisation system for library, office, commerce lab and English language lab. The office work is done with the help of computer software. The library also has digital bar code system and INFLIBNET library software. The teaching staff and students are also provided net facility.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9085	1310150	1224	182938	10309	14,93,088
Reference Books	10618	1895977	1155	325012	11773	22,20,989
e-Books		Infibnet N-List-95000 e-books				
Journals	68	50,006	02	3500	70	53506
e-Journals		Infibnet N-List-3000 e-journals				
Digital Database	-	-	-	-	-	
CD & Video	117	25360	08	1826	125	27186
Others (specify)	-	-	-	-	-	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	58	02	05	01	01	06	06	-
Added	04	00	01	-	-	-	-	-
Total	62	02	06	01	01	06	06	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The English language lab provides internet access and basic training to students and teachers. The digital language lab is used for the students to enhance their understanding of computerisation. The commerce lab also takes initiative to provide net access to the students and teachers. The library also provides net access to the students and teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	85,259
ii) Campus Infrastructure and facilities	9, 27,904
iii) Equipments	59,707
iv) Others(Furniture)	2, 81,925
Total :	13, 54,795

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC conducts its meetings in which attempts are made to maximise the Support Services for the students. The heads and members of the different departments, committees and criterions are motivated and alertness is created among them for preparing departmental annual planning and annual committee planning emphasising on support services for students.

5.2 Efforts made by the institution for tracking the progression

The institution tracks the progress through the following activities and mechanisms:

1. Feedback
2. Management-teaching staff meeting, LMC Meeting College meeting, Staff meeting, Departmental meeting,
3. Class-teacher ship
4. Students' counselling
5. Suggestion box
6. Orientation programme for students
7. Self Appraisal

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1162	108	NA	NA

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%
659	52

Men

No	%
611	48

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
441	48	473	130	NA	1092	493	50	582	145	-	1270

Demand ratio 1:1

Dropout 33%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has a separate Competitive Examination Committee. The chairman and members of this committee organises various guest lectures and activities for the students who are interested in competitive examinations. The questions papers are provided to the students. The library does a crucial role by providing newspapers, magazines and books on competitive examinations to the students who want to appear for the competitive examinations. Soft Skill Development Programme is conducted every year for the last year students which help them to prepare for the competitive examination and interview. The library has a separate section of books on Competitive Examination

No. of students beneficiaries

106

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Oth	-

5.6 Details of student counselling and career guidance

The counselling of the students and career guidance is done in the college. All the departments and committees in the college take efforts for the student counselling and career guidance. Student's seminar, group discussions, orientation programme and guest lecturers help the students for counselling and career guidance.

No. of students benefitted

533

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

The NSS and Students Welfare Department in the college have organised women empowerment programme and activities like Rally, Street Play etc. for gender sensitization. A special workshop on counselling before Marriage programme for girls has been organised on 12-13 January 2015 for creating

awareness among the girls. Literary Association & Youth Stage committee has done a crucial role for gender sensitization. The college has a separate gym which tries for the women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government Scholarship/free ship	615	53,55,565
Financial support from other sources Pune University	32	2,79,000
Shantai Educational Institute,Mumbai	02	1,000
Khivsara Parivar,Ghodegaon	10	10,000

Friends of Children `	03	52,000
Friends Forever	28	45,000
Alumni association	07	7,500
B.D.Kale Foundation,Ghodegaon	05	4,500
Dept.of Higher Education,Maharashtra	01	1,000
University + College support	61	1,42,190
Lic& students welfare dept .University of Pune	03	3,00,000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Through 20 different activities of social awareness conducted in the college

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p style="text-align: center;">Vision</p> <p>To provide qualitative education for the youth through modern technology for their over-all development.</p>
<p style="text-align: center;">Mission</p> <p>To uplift the backward, tribal and weaker section of Ambegaon taluka through higher education. To empower the illiterates and uneducated masses by educating them economical and cultural awareness.</p>

6.2 Does the Institution has a management Information System ?

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the syllabus prescribed by the university .The college has no autonomy to develop or implement the curriculum. But the college follows the following activities to strengthen the curriculum decided by the university:

1. Subjected are allocated to the teachers taking into consideration their interest.
2. Syllabus planning and annual reports are filled yearly.
3. Use of ICT is made to provide extra information to the students which help them to acquire more information about a particular subject.
4. Feedback is taken from the students, parents and alumni for the effective teaching of the curriculum.
5. Guest lectures are conducted by every department.

6.3.2 Teaching and Learning

The special efforts are made to make the teaching and learning process more interesting, effective and useful. To enhance teacher's knowledge the teaching faculty is motivated and promoted to participate in various seminars, workshops and conferences. To enhance students' knowledge and performance various activities like group discussions, tests, tutorials, preliminary examinations and orientations programmes are conducted. Quality Improvement Programme, special guidance scheme, guest lecturers' use of ICT and E journals etc .facilities are provided for the students to make the teaching and learning process more transparent and effective. Feedback of the students and Alumni is also recorded.

6.3.3 Examination and Evaluation

The college has effective mechanism to conduct examinations smoothly. The examination committee makes the annual plan and conducts it effectively. The college and university examinations are conducted strictly in the college. All the teaching staff performs their examination duties like junior and senior supervision and assessment work neatly. The preliminary examinations are conducted in the college to give the students more practice. The evaluation of the examination is made as per the norms of the university. Tests, Tutorials, group discussions, seminars, one day workshops etc. are conducted in the college which helps to evaluate the performance of the students.

6.3.4 Research and Development

The research committee promotes the teaching faculty and the students to participate in research activities. The teachers are motivated to apply and complete minor and major research projects of the BCUD and UGC. The research grants received from BCUD and UGC are allocated to the teachers as per the norms. Infilibnet facility is provided by the library for the teachers and students who are interested in research. ARC promotes the teaching faculty to participate in research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library uses Infilibnet software which provides e-journals and e-books as reference material to the students and teaching staff. The Bar coding system is used for all the books. The college has a well equipped digital language lab and commerce lab which provides internet facility to the learners. The language lab software ODLL is used to enhance knowledge of the language learners. All the departments have been provided computer and internet facility. The office staff is also provided internet facility and College Management System software which helps to keep the office data intact.

6.3.6 Human Resource Management

The students are the main and basic human resource for the college. The college tries its level best for the complete personality development of the students. Various activities of NCC, NSS, Students Welfare are implemented effectively. All the departments take special efforts for the development of the students. Cultural activities and sports activities in the college initiate the students' participation in various programmes. The soft skill development programme and competitive examination departments in the college take special efforts for the students. Departmental meetings, staff and non-teaching staff meeting, IQAC meetings, Alumni meets and Parents meets are conducted in the college.

6.3.7 Faculty and Staff recruitment

The LMC committee's recommendations are taken into consideration regarding the recruitment of the faculty and staff. The recruitment of the staff is done strictly by following the rules and regulations laid down by the government, university and U.G.C. The temporary teaching and non-teaching staff for non-grant or professional or add-on courses is recruited for one year, at the institutional level.

6.3.8 Industry Interaction / Collaboration

The college interacts with different GO's and NGO's and conduct various activities for the students. The possible attempts are made by the college by inviting nearby industries for providing job opportunities for the students.

6.3.9 Admission of Students

The reservation policies are strictly followed in the admission process. The merit of the students is also considered while admitting the students in the respective classes.

6.4 Welfare schemes

Teaching	<ul style="list-style-type: none">-Consumer store is available for the teaching staff-Special leaves are granted for the participating conferences, seminars, workshops etc.-Institution has a cooperative society which provides loan facility urgently-The college has its Staff welfare committee which takes initiatives in the welfare of the Staff-Free internet access-Tea club-Teaching faculty is promoted to participate in conferences by sanctioning leaves to them
Non teaching	<ul style="list-style-type: none">-Consumer store is available for the teaching staff-Special Leaves are granted for the participating conferences, seminars, workshops etc.-Institution has a cooperative society which provides loan facility urgently-Free internet access
Students	<ul style="list-style-type: none">-Varies scholarships of NGO's are provided to needy students.-Govt. Free ships and scholarships are provided to the students.- Injured and parents of deceased students are provided financial assistance through-Insurance as insurance policy is implemented for all the students in the college.-Students consumer store is available for the students-Admission fees in instalment for needy students-Earn & learn scheme-Book bank scheme-Free internet access in the library

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Principal
Administrative	Yes	Yes	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examinations are conducted as per the norms of the university. Apart from the Semester system, Term End examinations and annual examinations, the examination department of the college conducts preliminary examinations. The solved papers are examined by the respective subject teacher. The answer sheets are shown to the students and individual guidance is made available for the students to know their difficulties and possible solutions to score good marks. The results of college and university examinations are recorded and displayed for the students. The examination department has its internal squad to prevent students from illegal practices.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-Not applicable

6.11 Activities and support from the Alumni Association

The college has its Alumni Association which provides facilities to the students. Alumni feedback forms are recorded every year. The alumni interact with the students and share their knowledge and experience.

6.12 Activities and support from the Parent – Teacher Association

The college has Parent– Teacher Association. Parents meet are arranged in the college and their suggestions are put into practice. Parent’s feedback is recorded.

6.13 Development programmes for support staff

The college has its staff academy .It conducts guest lectures on various important issues and promote the staff for research and welfare activities.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has a separate committee which takes care of the campus through activities like clean campus, tree plantation etc.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Allocation of class-teacher-ship to all classes for providing better facilities to students
- Special financial support to needy students with the help of NGO's & university
- Special use of ICT for students
- Participation of students in innovation Programme, organised by University of Pune
- Implementation of Soft Skills Development programme
- Book bank facility for students
- Organization of national conference in the college

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Plan of Action	Achievements
Preparation of annual planning of IQAC	Annual planning of IQAC done
Conducting IQAC meetings with teaching /non-teaching Staff	IQAC meetings with teaching /non-teaching Staff conducted.
Implementation of different extension activities	Different extension activities conducted
Implementing tribal leadership empowerment programme for tribal students	Tribal leadership empowerment programme conducted for tribal students
Promoting research activities	Research activities promoted
Special use of Commerce and English lab for students	commerce and English lab used for providing ICT access to students
Promoting Earn & Learn Scheme	Earn & Learn Scheme implemented
Organization of National Conference of Commerce department	National Conference of Commerce department organized
Providing financial, assistance to students with the help of GO's & NGO's	Financial, assistance to students provided with the help of GO's & NGO's
Organization of Study tour	Study tours organized
Utilizing Gym facilities for college students and Alumni	Gym facilities utilized for college students and Alumni
Implementation of special guidance scheme /soft Skills training for students	Special guidance scheme /soft skills training provided to students
Emphasizing use of ICT	ICT access provided(Online English grammar course implemented)

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Tribal Leadership Development Programme(**Annexure-2**)

2.Malin Rehabilitation Programme(**Annexure-3**)

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

1. National Service Scheme in the college has carried clean village programme along with Ghodegaon Grampanchayat

2. As per university guidelines, second year under-graduate students are guided on various issues in environmental studies. They are supposed to make a project, based on the surrounding villages and their environmental issue.

3. Lectures have been organised to introduce various environmental crisis, especially the climate change.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Sincere students
- Separate library building with digital access
- Well-equipped gymnasium for boys and girls
- Book bank facility and internet access in the library
- Friendly administrative and teaching staff
- Healthy atmosphere and clean campus

Weaknesses:

- Poor attendance of students
- Poor performance of English

- Transportation problems
- Illiterate and poor parents
- Alarming Dropout rate

Opportunities:

- Job opportunities
- Training opportunities for students
- ICT opportunities
- Various schemes for tribal students
- Implementing special activities for tribal students

Threats/Challenges:

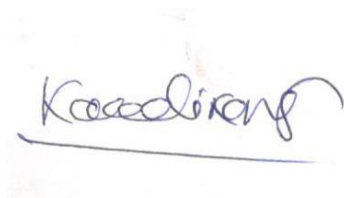
- Transportation Problem
- Lack of awareness among the students and parents
- Improvement in results in few subjects
- Inadequate land for infrastructural development
- Poor Attendance of students

8. Plans of institution for next year

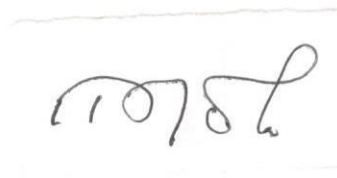
- Implementing special guest lecturers for the students of Competitive Examination
- Strengthening Earn & Learn Scheme
- Special camp to strengthen Leadership Qualities among tribal students
- Implementing Remedial Coaching Scheme & special guidance scheme
- Promoting research activities and participation in seminars/conferences/workshops
- Snake awareness guidance programme
- Nirbhay Kanya Abhiyan programe
- Students' survey

Name :Prof.Karandikar V.S

Name :Prin.Jadhav I.B.



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

**Ambegaon Taluka Vidhya Vikas Mandal's
B. D. Kale Mahavidyalaya, Ghodegaon
Tal. Ambegaon, Dist. Pune
Academic Calendar 2014-2015**

Month	Activity
June-14	Time-table committee meeting Admission Opening day of the Academic Year-Staff Meeting Dept .Meetings IQAC Meeting Orientation Programme First year B.A, B.Com, B.Sc, BCA
July-14	H.O.D. Meeting Use of ICT Library Visits Departmental Meetings with students N.S.S. Meeting Gymkhana Committee Meeting NCC new candidates enrolment Faculty-wise meetings NSS Shramdhan Hostel committee meeting
August-14	Rakshabandhan Programme-N.S.S. Earn and Learn Scheme Interview- Dept. of Student Welfare Selection of Students- Dept. of Competitive Examination Non Teaching Staff Meeting Guest lectures Group Discussion H.O.D. Meeting IQAC Meeting with Teaching and Non-teaching staff Seminar
September-14	Gymkhana Activities Guest Lectures Lokal Advisory Committee Meeting- Dept. of Student Welfare Tutorials for all subjects and classes Commerce Meeting Science Meeting BCA Meeting Arts Faculty Meeting Use of Audio Visual Aids Teachers' Day Programme-N.S.S. Group Discussion Shramdan-N.S.S. General Knowledge Test Elocution Competition Health awareness programme

	International literacy day
October-14	Extra Classes for Repeaters Mahatma Gandhi Birth Anniversary -N.S.S. Adopted Village Shramdan-N.S.S. Staff Meeting & IQAC Meeting Voter's Enrolment Prog. Medical Camp Term End Examination Personality developmet programme for girls
November-14	Staff Meeting Teaching/Non- teaching Special Camp Volunteers' Training Programme-N.S.S. Diwali Vacation Constitutional awareness activity
December-14	International Aids Day-N.S.S. Cleanliness Programme- Saint Gadgebaba Campaign-N.S.S. Annual Sports Preparation (Gymkhana) IQAC Meeting Consumer Protection Day-N.S.S. Soft skills training programme for students NSS Special Camp
January-15	New year activity Tilgul distribution activity Staff Meeting Guest Lectures Annual Sport(Gymkhana) Savitribai Phule Birth Anniversary-N.S.S. Swami Vivekanand Birth Anniversary-N.S.S. Dept.Meetings Dept.Meetings with the Students HOD Meeting Adult education lectures
February-15	Lectures of Competitive Examination Prize Distribution Youth Festival University Foundation Day-N.S.S. Chhatrapati Shivaji Maharaj Jayanti Trekking Camp(Gymkhana) Science Day Educational Tour
March-15	TYBA One day workshop on Compulsory English Preliminary Examination Guest Lectures H.O.D. Meeting ,Non-teaching & IQAC Meeting International Women Day-N.S.S. Annual Exam. Practical/Oral Exam Leadership Empowerment programme for tribal students
April-15	Gudi Padwa, Mahavir Jayanti Staff Meeting (Summer Vacation from 1 May)

Tribal Leadership Development Programme

Goal

The college has been working hard to strive for the upliftment of the socially and educationally backward class of society. As most of the catchment of area of the college covers the tribal belt in Ambegaon Tehsil, the college has been focusing to make tribal students independent in thinking so that they can make themselves equipped to enter political field. The Tribal leadership Development Programme aims at addressing the above mentioned goals.

Context

All the government agencies are stressing the improvement in the deprived classes in society and they seem to be taking extra efforts through various schemes. The college has carried out the said programme to reach the target group that is tribal community through this programme.

The Practice

India is country of diverse values and their mechanism. Each social segment in India represents unique values: therefore each and every class has to be represented by the respective class. Tribal community is one of the social classes, which needs its own leader to share the tribal life with the world. In order to address this issue, Student welfare department has carried out The Tribal Leadership Development Programme on 07/03/2015 for the tribal students in the college. The students were guided on various issues such as 'The Use of Information and Technology', 'The Tribal Leadership in the Past' and 'The Process of Leadership Development by Hon. Dr. Sanjayjumar Dalvi, Director Students Welfare Savitribai Phule Pune University Pune, Principal R. G. Nimbalkar and Prof. A. S. Patil respectively. Students were divided into some groups and assigned topics to be discussed by leaders from each group. There are no financial and infrastructural problems to carry out such programmes but initially, students were found reluctant to join to this programme. They were convinced by their orientation.

Evidence of Success: The whole day students were made to think independently. At the end of the programme, various groups were formed and topics assigned to them. Initially students were not ready to take part in this activity. They seemed to be shy but after sometime the same students were encouraged to express themselves. Then they came forward and expressed their views about the current issues and topics assigned to them.

Problems Encountered And Resources Required.

Students are shy. Initially they seem to be reluctant to attend such programmes. There is no problem of finance. University provides funding which is enough to bear the expenses but colleges in rural areas face the problem concerning the availability of resource persons.

Malin Rehabilitation Programme

Goal

The college has been working hard to strive for the upliftment of the socially and educationally backward class of society. As most of the catchment of area of the college covers the tribal belt in Ambegaon Tehsil, the college is conscious of happenings in its catchment area, especially tribal region in Ambegaon Tehsil. This pragmatic consciousness enhances our efforts to reach goals of the college.

Context

All the government agencies are stressing the importance of the Disaster Management. The world has been facing natural and man-made calamities. The damage caused by natural calamities is more devastating than man-made calamities. Humans have encroached nature to accomplish ever-growing greed.

Malin, a village in the vicinity of the college faced the wrath of nature on 30 July 2014. The land slide caused human as well as economic loss. More than 150 people lost their lives. NSS volunteers of our college reached the spot and helped other government as well as non-government agencies to make situation normal by collecting garbage and offering food to the people who could escape the calamity.

The Practice

Malin, a village situated to the west of the college, was devastated on 30th July 2014, by the huge landslide, caused by incessant rain. It caused a great human and economic loss. More than 150 people lost their lives and families were displaced due this natural calamity. National Service Scheme volunteers of our college reached to the spot after the calamity and helped other agencies to rescue people. Volunteers not only expressed their concern for victims but took care of hygienic condition of the vicinity by fumigating the area and collecting garbage. The diseased village comes under the catchment area of the college. Most of the students come from the tribal region of Ambegaon Tehsil. The help, provided by the college to the diseased comply with the mission and vision of the college that is to uplift the oppressed and deprived class of society.

Evidence of Success: Students are expected to be aware of their social responsibility in order to be able citizens of India. NSS volunteers of our college experienced the agonies of people, caused by Malin calamity. They learnt how to cope with the critical situation, caused by disasters in their lives.

Problems Encountered And Resources Required.

Students have encountered various problems during the rehabilitation work. They had to work in the incessant rain without anything to be safe and sound in rain. The college expects some material from university or government agencies that can be used by volunteers during rehabilitation work such as life-jackets etc.

Contact Details**Name of the Principal:** Indrajit Bhaurao Jadhav**Name of the Institution:** B. D. Kale Mahavidyalaya Ghodegaon**Pin Code-** 412408**Accredited Status-**B**Office Phone-** 02133-244282**Mobile-** 9423532677**Website:** www.bdkalecollege.in