



## The Annual Quality Assurance Report (AQAR) of the IQAC 2013-2014

### Part – A

**AQAR for the year**

2013-2014

### I. Details of the Institution

I.1 Name of the Institution

Ambegaon Taluka Vidya Vikas Mandal's B.D.Kale  
Mahavidyalaya, Ghodegaon

I.2 Address Line 1

A/P-Ghodegaon

Address Line 2

Tal-Ambegaon

City/Town

Dist-Pune

State

Maharashtra

Pin Code

412408

Institution e-mail address

bdkcollege\_ghodegaon@rediffmail.com

Contact Nos.

02133,244282

Name of the Head of the Institution:

Prin.Indrajit Bhaurao Jadhav

Tel. No. with STD Code:

02133,244282

Mobile:

9423532677

Name of the IQAC Co-ordinator:

Asst.Prof.Vallabh Shankar Karandikar

Mobile:

9421001146

IQAC e-mail address:

ghodegaoniqac@gmail.com

I.3 **NAAC Track ID** (For ex. MHC0GN 18879)

**OR**

I.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/57/RAR/80 dated 30 November 2011

I.5 Website address:

[www.bdkalecollege.in](http://www.bdkalecollege.in)

Web-link of the AQAR:

[www.bdkalecollege.in/AQAR2013-14.doc](http://www.bdkalecollege.in/AQAR2013-14.doc)

I.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
I	I <sup>st</sup> Cycle	B	-	2004	5 years

2	2 <sup>nd</sup> Cycle	B	2.73	2011	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

I.7 Date of Establishment of IQAC : DD/MM/YYYY

02/01/2012

I.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-13 submitted to NAAC on 05/12/2015
- ii. AQAR 2013-14 submitted to NAAC on 14/06/2016
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

I.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ ☐ Private

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

### 1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<div>-</div>								

### 1.11 Name of the Affiliating University (for the Colleges)

University of Pune

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (Specify)

-

UGC-COP Programmes

-

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

-

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

01

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. Faculty 04

Non-Teaching Staff Students

02

Alumni

01

Others

Parents=01

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

-

National

-

State

-

Institution Level

-

(ii) Themes

-

2.14 Significant Activities and contributions made by IQAC

- Promoting Soft Skills Training Programme for students
- All the departments and committees are motivated for organising activities
- The teaching staff is promoted to participate in research activities
- Competitive Examination Guidance for students
- Promoting Earn & Learn Scheme
- Motivating students writing skills through Youth Stage
- Effective use of commerce, language & computer lab
- Study tour (College tour/Departmental Educational Tour)
- Promoting health awareness activities

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Implementation of different extracurricular /co-curricular activities	Various extracurricular /co-curricular activities conducted
Providing hostel facilities to needy students	Hostel facilities provided to needy students
Promoting research activities	Research activities promoted
Promoting Earn & Learn Scheme	Earn & Learn scheme implemented
Study tour	Study tours organised
Implementation of Special guidance scheme /soft Skills training for students	Special guidance scheme /soft Skills training provided to students
Emphasising use of ICT	ICT access provided

\* Attach the Academic Calendar of the year as Annexure. (Annexure -I attached)

2.15 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☒      Syndicate ☐      Any other body

Provide the details of the action taken

The AQAR was placed before statutory body

Part – B

## Criterion – I

### I. Curricular Aspects

I.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	03	Nil	Nil	Nil
UG	04	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	01	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
<b>Total</b>	08	Nil	Nil	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

I.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	20
Trimester	Nil
Annual	07

I.3 Feedback from stakeholders\*  
(On all aspects)

Alumni

☒

Parents

☒

Employers

☐

Students

☒

Mode of feedback :

Online

☐

Manual

☒

Co-operating schools (for PEI)

☐

**\*Please provide an analysis of the feedback in the Annexure**

I.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

I.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

## Criterion – II

### Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	08	07	-	-

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	09	07	-	-	-	-	-	15	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

-

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	17	05
Presented papers	09	14	04
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT
- Two tutorials conducted for all the subjects and classes.
- Group discussion and seminars conducted class wise.
- Preliminary Examination conducted.
- Resource persons and guest lecturers invited.
- Faculty workshop conducted .

2.7 Total No. of actual teaching days during this academic year

236

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Preliminary examination conducted and answer sheets were given to the students.
- One day workshop for Compulsory English conducted for preparing the students for examination.
- Open book examination conducted.



-Two Tutorials conducted for all the subjects.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	03	02	-
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2.10 Average percentage of attendance of students	80%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass %
B.A	87	3%	24%	31%	02%
B.Com	103	20%	28%	14%	-
B.C.A	30	06%	05%	11%	-
M.A	14	-	06%	06%	-
M.Com.	12	-	06%	04%	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC has made the following efforts to Monitor/Evaluate the Teaching & Learning processes :

- Annual teaching planning, departmental planning and committee planning has been done.
- The teaching faculty and students have been provided access to use of ICT.
- Annual departmental reports and committee reports have been prepared, filed and evaluated.
- Feedbacks have been taken for effective implementation of activities.
- Class wise meeting have been conducted to know the problem of students.
- IQAC has taken efforts for the implantation of tests, tutorials, seminars, group discussion.
- UGC sponsored Certificate course in Travel and Tourism has been conducted.
- The language lab, commerce lab & computer labs have been utilised for the students and teaching faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	03

HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	07

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-	11	
Technical Staff	-	-	-	02

## Criterion – III

### Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of the college gives emphasises on the research activities. All the departments are promoted and motivated for the research activities. The college has a separate Academic and Research Coordination Committee, which takes initiative by promoting the different departments in the college to participate in different research activities. IQAC helps to provide research related information and formats to Academic and Research Coordination Committee .IQAC motivates all the departments for the planning and implementation of research activities by providing information regarding research grants of UGC and other agencies.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	-	02
Outlay in Rs. Lakhs	2,30,000	82500	-	2,30,000

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	08	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	05	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (1)	-	-	-	-
Minor Projects(4)	2013-14	UGC	2,30,000	2,30,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	2013-14	University	-	-
Students research projects(2) <i>(other than compulsory by the University)</i>	2013-14-	University	10,000	10,000
Any other(Specify)	-	-	-	-
Total	-	-	2,40,000	2,40,000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-01	-	-	-
Sponsoring agencies	-	-UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

year

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution   
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	04	State level	12
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	05(District Level)	State level	03
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	01
NCC	02	NSS	09
		Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The department of NSS, NCC and Students Welfare have implemented several extension activities to promote social responsibility. The following are some of the important activities in which students have participated:

- Youth Stage (Display of Students` articles)
- Cultural activities
- Clean village Abhiyan
- Disaster Management Programme
- District level tracking camp for girls
- Personality development programme for girls
- Extra Mural Activities
- Electoral Registration programme
- Tree plantation programme
- Special winter camp
- International woman day
- Soft skill programme

## Criterion – IV

### Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres	-	-	5 acres
Class rooms	16	-	-	14
Laboratories	04	-	-	04
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	2,09,268	-	2,09,268
Others	-	-	-	-

#### 4.2 Computerization of administration and library

The college has separate computerisation system for library, office, commerce lab and English language lab. The office work is done with the help of computer software. The library also has digital barcode system and INFLIBNET library software. The teaching staff and students are also provided net facility.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8157	1186900	928	1,232,249.50	9085	1310150
Reference Books	9530	1685748	1088	2,10,229	10618	1895977
e-Books		Inflibnet N-List-95000 e-books				
Journals	68	50,006	-	-	68	50,006
e-Journals		Inflibnet N-List-2500 e-journals				
Digital Database	-	-	-	-	-	
CD & Video	114	24800	03	560	117	25360
Others (specify)	-	-	-	-	-	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	58	02	05	01	01	06	06	-
Added	04	00	01	-	-	-	-	-
Total	62	02	06	01	01	06	06	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The English language lab provides internet access and basic training to students and teachers. The digital language lab is used for the students to enhance their understanding of computerisation. The commerce lab also takes initiative to provide net access to the students and teachers. Moreover, library also provides net access to the students and teachers.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	50,000
ii) Campus Infrastructure and facilities	1, 34, 470
iii) Equipments	10,000
iv) Others	Nil
<b>Total :</b>	1, 94, 470



## Criterion – V

### Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC conducts its meetings in which attempts are made to maximise the Support Services for the students. The heads and members of the different departments, committees and criterions are motivated and alertness is created among them for preparing departmental annual planning and annual committee planning emphasising on support services for students.

#### 5.2 Efforts made by the institution for tracking the progression

The institution tracks the progress through the following activities and mechanisms:

1. Feedback
2. Management-teaching staff meeting, LMC Meeting College meeting, Staff meeting, Departmental meeting,
3. Class-teacher ship
4. Students Counselling
5. Suggestion box
6. Orientation programme for students
7. Self Appraisal
8. Annual reports of departments and committees

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
992	100	NA	NA

#### (b) No. of students outside the state

NIL
-----

#### (c) No. of international students

NIL
-----

Men	No	%	Women	No	%
	556	51		536	49

Last Year	This Year
-----------	-----------

General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
423	44	439	119	NA	1025	441	48	473	130	NA	1092

Demand ratio 1:1          Dropout 41 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has a separate Competitive Examination Committee. The chairman and members of this committee organises various guest lectures and activities for the students who are interested in competitive examinations. The questions papers are provided to the students. The library does a crucial role by providing newspapers, magazines and books on competitive examinations to the students who wants to appear for the competitive examinations. Soft Skill Development Programme is conducted every year for the last year students which help them to prepare for the competitive examination and interview. The library has a separate section of books on Competitive Examination

No. of students beneficiaries

100

#### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

#### 5.6 Details of student counselling and career guidance

The counselling of the students and career guidance is done in the college. All the departments and committees in the college take efforts for the student counselling and career guidance. Student's seminar, group discussions, orientation programme and guest lecturers help the students for counselling and career guidance.

No. of students benefitted

429

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

### 5.8 Details of gender sensitization programmes

The NSS and Students Welfare Department in the college have organised women empowerment programme and activities like Rally, Street Play etc. for gender sensitization. A special personality development camp for girls has been organised on 21/12/2013 for creating awareness among the girls. Literary Association & Youth Stage committee has done a crucial role for gender sensitization. The college has a separate gym which tries for the women empowerment.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government Scholarship/free ship	481	42,23,227
Financial support from other sources Pune University	32	2,79,000
Abhinave Swayansewi Sanstha Mumbai	08	15,000
Shantai Educational Institute,Mumbai	02	1000
Khivsara Parivar,Ghodegaon	10	10,000
Friends of Children `	25	1,19,990
Friends Forever	28	56,000
Alumni association	05	5,000
B.D.Kale Foundation,Ghodegaon	01	2,000
University + College support	63	87,380
Lic	01	1,00,000
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** To provide qualitative education for the youth through modern technology for their over-all development.

**Mission:** To uplift the backward, tribal and weaker section of Ambegaon taluka through higher education. To empower the illiterates and uneducated masses by educating them economical and cultural awareness.

#### 6.2 Does the Institution has a management Information System

Yes.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The college follows the syllabus prescribed by the university .The college has no autonomy to develop or implement the curriculum. But the college follows the following activities to strengthen the curriculum decided by the university:

1. Subjected are allocated to the teachers taking into consideration his/her interest.
2. Syllabus planning and annual reports are filled yearly.
3. Use of ICT is made to provide extra information to the students which help them to acquire more information about a particular subject.
4. Feedback is taken from the students, parents and alumni for the effective teaching of the curriculum.
5. Guest lectures are conducted by every department.

##### 6.3.2 Teaching and Learning

The special efforts are made to make the teaching and learning process more interesting, effective and useful. To enhance teacher's knowledge the teaching faculty is motivated and promoted to participate in various seminars, workshops and conferences. To enhance students' knowledge and performance various activities like group discussions, tests, tutorials, preliminary examinations and orientations programmes are conducted. Quality Improvement Programme, special guidance scheme, guest lecturers' use of ICT and E journals etc .facilities are provided for the students to make the teaching and learning process more transparent and effective. Feedback of the students and Alumni is also recorded.

##### 6.3.3 Examination and Evaluation

The college has effective mechanism to conduct examinations smoothly. The examination committee makes the annual plans and conducts it effectively. The college and university examinations are conducted strictly in the college. All the teaching staff performs their examination duties like junior and senior supervision and assessment work neatly. The preliminary examinations are conducted in the college to give the students more practice. The evaluation of the examination is made as per the norms of the university. Tests, Tutorials, group discussions, seminars, one day workshops are conducted in the college which helps to evaluate the performance of the students.

#### 6.3.4 Research and Development

The research committee promotes the teaching faculty and the students to participate in research activities. The teachers are motivated to apply and complete minor and major research projects of the BCUD and UGC. The research grants received from BCUD and UGC are allocated to the teachers as per the norms. Infilibnet facility is provided by the library for the teachers and students who are interested in research. ARC promotes the teaching faculty to publish results.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The library uses Infilibet software which provides e-journals and e-books as reference material to the students and teaching staff. The Bar coding system is used for all the books. The college has a well equipped digital language lab and commerce lab which provides internet facility to the learners. The language lab software ODLL is used for enhances knowledge of the language learners. All the departments have been provided computer and internet facility. The office staff is also provided internet facility and College Management System software which helps to keep the office data intact.

#### 6.3.6 Human Resource Management

The students are the main and basic human resource for the college. The college tries its level best for the complete personality development of the students. Various activities of NCC, NSS, Students Welfare are implemented effectively. All the departments take special efforts for the development of the students. Cultural activities and sports activities in the college initiate the students' participation in various programmes. The soft skill development programme and competitive examination departments in the college take special efforts for the students. Departmental meetings, staff and non-teaching staff meeting, IQAC meetings, Alumni meets and Parents meets are conducted in the college.

#### 6.3.7 Faculty and Staff recruitment

The LMC committee's recommendations are taken into consideration regarding the recruitment of the faculty and staff. The recruitment of the staff is done strictly by following the rules and regulations laid down by the government, university and U.G.C. The temporary teaching and non-teaching staff for non-grant or professional or add-on courses is recruited for one year, at the institutional level.

#### 6.3.8 Industry Interaction / Collaboration

The college interacts with different GO's and NGO's and conduct various activities for the students. The possible attempts are made by the college by inviting nearby industries for providing job opportunities for the students.

## 9 Admission of Students 6.3.

The reservation policies are strictly followed in the admission process. The merit of the students is also considered while admitting the students in the respective classes.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>-Consumer store is available for the teaching staff.</li> <li>-Special Leaves are granted for the participating conferences, seminars, workshops etc.</li> <li>-Institution has a cooperative society which provides loan facility.</li> <li>-The college has its Staff welfare committee which takes initiatives in the welfare of the staff</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>-Consumer store is available for the teaching staff.</li> <li>-Special Leaves are granted for the participating conferences, seminars, workshops etc.</li> <li>-Institution has a cooperative society which provides loan facility urgently.</li> </ul>
Students	<ul style="list-style-type: none"> <li>-Varies scholarships of NGO's are provided to needy students.</li> <li>-Govt. Free ships and scholarships are provided to the students.</li> <li>- Injured and parents of deceased students are provided financial assistance through Insurance as insurance policy is implemented for all the students in the college.</li> <li>Students Consumer store is available for the students.</li> </ul>

### 6.5 Total corpus fund generated

### 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	√		
Administrative	√	√		

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examinations are conducted as per the norms of the university. Apart from the Semester system, Term End examinations and annual examinations, the examination department of the college conducts preliminary examinations. The solved papers are examined by the respective subject teacher. The answer sheets are shown to the students and individual guidance is made available for the students to know their difficulties and possible solutions to score good marks. The results of college and university examinations are recorded and displayed for the students. The examination department has its internal squad to prevent students from illegal practices.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-Not applicable

6.11 Activities and support from the Alumni Association

The college has its Alumni Association which provides facilities and financial support to the needy students. Alumni feedback forms are recorded every year. The alumni interact with the students and share their knowledge and experience.

6.12 Activities and support from the Parent – Teacher Association

The college has not formed parent– Teacher Association, but parents meet are arranged in the college and their suggestions are put into practice. Parent's feedback is recorded and their suggestions are put into practice.

6.13 Development programmes for support staff

The college has its staff academy. It conducts guest lectures on various important issues and promote the staff for research and welfare activities.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has a separate committee which takes care of the campus through activities like clean campus, tree plantation etc.



## Criterion – VII

### Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Allocation of class-teacher-ship to all classes for providing better facilities to students
- Special financial support to needy students with the help of NGO's & university.
- Special use of ICT for students
- Participation of students in innovation Programme, organised by University of Pune.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Plan of Action	Achievements
Preparation of annual planning of IQAC	Annual planning of IQAC done
Conducting IQAC meetings with teaching /non-teaching Staff	IQAC meetings with teaching /non-teaching Staff conducted.
Implementation of different extracurricular /co-curricular activities	Various extracurricular /co-curricular activities conducted
Providing hostel facilities to needy students	Hostel facilities provided to needy students
Promoting research activities	Research activities promoted
Promoting Earn & Learn Scheme	Earn & Learn scheme implemented
Study tour	Study tours organised
Implementation of Special guidance scheme /soft Skills training for students	Special guidance scheme /soft Skills training provided to students
Emphasising use of ICT	ICT access provided

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Students who have completed 18 years were enrolled in voters' list, with the help of local government agencies
2. College has organised a personality Development Programme to make students (girls) able to face the global competition .

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### 7.4 Contribution to environmental awareness / protection

1. National Service Scheme in the college has carried out tree plantation in Kurwandi (Veleshwar vicinity) on 08/08/2013. It has changed students' perception towards environment and its importance for human existence.
2. As per university guidelines, second year under-graduate students are guided on various issues in environmental studies. They are supposed to make a project, based on the surrounding villages and their environmental issue.
3. Lectures have been organised to introduce various environmental crisis, especially the climate change.
4. The college works with in the collaboration of various NGOs and government agencies to address environmental problems.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **Strengths**

- Sincere students
- Separate library building with digital access
- Well-equipped gymnasium for boys and girls
- Friendly administrative and teaching staff

#### **Weaknesses**

- Poor attendance of students
- Poor performance of English
- Transportation problems
- Illiterate and poor parents
- Alarming Dropout rate

#### **Opportunities**

Job opportunities

Training opportunities for students

ICT opportunities

Various schemes for tribal students

### **Threats**

Transportation Problem

Lack of awareness among the students and parents

Improvement in results in few subjects

Inadequate land for infrastructural development

### **8. Plans of institution for next year**

-Implementing special guest lecturers for the students of Competitive Examination

-Strengthening Earn & Learn Scheme

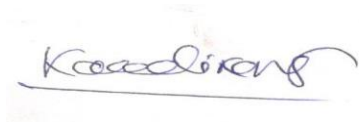
-Special camp to strengthen Leadership Qualities among tribal students

-Implementing Remedial Coaching Scheme

-Promoting research activities and participation in seminars/conferences/workshops

*Name: Ast. Professor Karandikar Vallabh Shankar*

*Name: Pron. Jadhav Indrajit Bhaurao*



*Signature of the Coordinator, IQAC*



*Signature of the Chairperson, IQAC*

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Ambegaon Taluka Vidhya Vikas Mandal's  
**B. D. KALE MAHAVIDYALAYA, GHODEGAON**  
Tal. Ambegaon, Dist. Pune  
**ACADEMIC CALENDAR 2013-2014**

<b>Monty</b>	<b>Activity</b>
<b>June-13</b>	Admission Process Beginning Opening day of the Academic Year-Staff Meeting Dept .Meetings IQAC Meeting Orientation Programme First year B.A,B.Com,B.Sc,BCA
<b>July-13</b>	H.O.D. Meeting Use of Audio Visual Aids Library Visits Departmental Meetings with students N.S.S.Meeting Gymkhana Committee Meeting NCC new candidates enrolment Faculty-wise meetings
<b>August-13</b>	Inauguration of Certificate Course in Travel and Tourism Rakshabandhan Programme-N.S.S. Computer Literacy Programme Earn and Learn Scheme Interview- Dept. of Student Welfare Selection of Students- Dept. of Competitive Examination Non Teaching Staff Meeting Guest lectures Group Discussion H.O.D. Meeting IQAC Meeting with Teaching and Non-teaching staff Seminar
<b>September-13</b>	Gymkhana Activities Guest Lectures Lokal Advisory Committee Meeting- Dept. of Student Welfare Tutorials for all subjects and classes

	Commerce Meeting Science Meeting BCA Meeting Arts faculty Meeting Arts Faculty Meeting Use of Audio Visual Aids Teachers' Day Programme-N.S.S. Group Discussion Shramdan-N.S.S. General Knowledge Test Elocution Competition Health awareness programme
<b>October-13</b>	Extra Classes for Repeaters Mahatma Gandhi Birth Anniversary -N.S.S. Adopted Village Shramdan-N.S.S. Staff Meeting & IQAC Meeting Voter's Enrolment Prog. Medical Camp Term End Examination
<b>November-13</b>	Staff Meeting Teaching/Non- teaching Special Camp Volunteers' Training Programme-N.S.S. Diwali Vacation
<b>December-13</b>	International Aids Day-N.S.S. Cleanliness Programme- Saint Gadgebaba Campaign-N.S.S. Annual Sports Preparation (Gymkhana) IQAC Meeting Consumer Protection Day-N.S.S.
<b>January-14</b>	Staff Meeting Guest Lectures Annual Sport(Gymkhana) Savitribai Phule Birth Anniversary-N.S.S. Swami Vivekanand Birth Anniversary-N.S.S. Dept.Meetings Dept.Meetings with the Students HOD Meeting
<b>February-14</b>	Lectures of Competitive Examination Prize Distribution Youth Festival University Foundation Day-N.S.S.

	Chhatrapati Shivaji Maharaj Jayanti Trekking Camp(Gymkhana) Science Day
<b>March-14</b>	TYBA One day workshop on Compulsory English Preliminary Examination Guest Lectures H.O.D. Meeting ,Non-teaching & IQAC Meeting International Women Day-N.S.S. Annual Exam. Practical/Oral Exam
<b>April-15</b>	Gudi Padwa Mahavir Jayanti Staff Meeting Summer Vacation

### **Format for the Presentation of Best Practise**

#### **Title of the Practice**

1. Enrollment of students in voters' list
2. Personality Development Programme for Girls

#### **Goal**

The college works to cater to the needs of socially, economically and politically weak elements in society. At the same time, the students are encouraged to join the national development by organizing programmes such as enrollment of students in voters' list and the Personality Development Programme for Girls. Most of the girls in the college come from rural and socially challenging backward. They are encouraged to overcome social barriers and be ready to face the challenges in life. Students, enrolled in the college, are politically important class because they are considered the future of nation. They are brought together.

#### **The Context**

The women are strengthened to contribute to national development through various government schemes. The college also walks in the same direction through extra-curricular activities. Girls in the college are made courageous and, physically and mentally fit. Extra attention is also given to health problems and their solutions.

#### **The Practice**

Indian Higher Education has been striving to look into the encouraging the masses especially under-privileged to make them educationally and socially strong enough to shoulder the responsibilities of idea citizens. The college has addressed the afore-said issue through the best practices that are mentioned above. Women are deprived of the basic rights, though guaranteed by the Constitution of India. The Personality Development Programme has made girls aware of their rights and challenges in life.

#### **Evidence of Success:**

When students (girls) entered the college, they were shy and not ready to face the podium. The Personality Development Programme has contributed to their stage-daring. After the programme, girls are seen participating in various cultural activities. Some girls have participated into elocution and debating competitions, organised by the college. Students after enrolling into voters' list are seen to be politically aware and conscious of national and international crisis.

#### **Problems Encountered and Resources Required**

The following problems are faced by the college while implementing the above programmes.

1. Students are reluctant to participate in the programme.
2. Students travel 30-40 kilometres to attend the college therefore most of the students cannot attend programmes.
3. Students don't look at politics positively.

**Contact Details**

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